

SAMPLE RECOMMENDATION DO NOT COPY

Date

LETTER OF RECOMMENDATION FOR YOUR NAME:

I am writing this letter of recommendation on behalf of **YOUR NAME** she is a proud and hardworking senior at Cass Technical High School.

YOUR NAME is a well-rounded student who continues to do well through hard work and determination. During **YOUR NAME** years at Cass Tech, she has proven herself worthy of this recommendation. She has not only maintained an overall grade point average of 3.52. During her time in high school she has also taken numerous honor classes and advanced placement classes (A.P.). **YOUR NAME** will have taken four years of A.P. English, two years of A.P. Social Studies classes, and two years of honors math classes, and one year of A.P. Calculus upon graduating.

In addition, **YOUR NAME** is also involved in extracurricular activities. She has been an active member of the Cass Tech's National Honors Society, as well as the Cass Tech's Pep Club, which are both community service oriented programs. Furthermore, she has been an active participant in serving our community through Alpha Kappa Alpha's sorority, Inc. chapter of Pi Tau Omega's AKA Teens. She spent the summer of 2005 at Michigan State University where she was a participant in the Multicultural Apprenticeship Program (MAP), where she worked as a receptionist for State Representative Michael C. Murphy where she was exposed to how legislation is formed and passed.

She has even been active with volunteer services within these organizations, Cass Tech's Pep Club and Cass Tech's National Honors Society. Through these organizations, she has participated in numerous volunteer activities such as tutoring, and aiding for teachers.

I highly recommend **YOUR NAME** to be the recipient of the _____ Scholarship..

Sincerely