



ELECTRICAL PERMIT APPLICATION

Schedule D

BUILDING SAFETY OFFICE
316 N Capitol Ave Suite C-1
Lansing, MI 48933-1238

Date: _____
Approved by: _____
Permit #: _____

Applicant is required to call for inspections

Brian Carter, Chief (517) 483-4369

Chris Blackburn, (517) 483-4371

Brian.carter@lansingmi.gov

chris.blackburn@lansingmi.gov

Online Inspection Requests <https://www.accessmygov.com/?uid=384>

RESIDENTIAL ☐ COMMERCIAL ☐

Installation Address: _____

LOCATION: (CIRCLE AREAS) Basement Floor #____ Attic Roof Ground Crawlspace Other

APPLICANT NAME: _____ DAY/PHONE (____) _____

APPLICANT ADDRESS: _____

OWNERS NAME: _____ DAY/PHONE (____) _____

OWNERS ADDRESS: _____

RENTAL: NAME OF TENANT: _____ DAY/PHONE (____) _____

ACT 135, PUBLIC ACTS OF 1989, REQUIRES THE FOLLOWING INFORMATION FOR ALL APPLICATIONS FOR WORK ON RESIDENTIAL STRUCTURES.

CONTRACTOR LIC. # 61-_____ Exp. Date _____ MASTER LIC. # 62-_____ Exp. Date _____

FEDERAL EMPLOYER ID NUMBER or REASON FOR EXEMPTION: _____

WORKER COMP. INSURANCE CARRIER or REASON FOR EXEMPTION: _____

M.E.S.C. EMPLOYER NO. Or REASON FOR EXEMPTION: _____

APPLICANT SIGNATURE - "Section 23a of the State Construction Codes Act of 1972, 1972 PA Act 230, MCL 125.1523A prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subjected to Civil Fines."

APPLICANT SIGNATURE: _____

This is not your Permit! The Permit will be issued only after approval of the Division. Work shall NOT be commenced until the Electrical Contractor receives the Permit, unless prior approval to start work is obtained from the Electrical Official.

Work performed in the 100-year Flood Zone will require compliance with the City of Lansing Policy and/or all applicable Codes. Call Zoning at (517) 483-4085 to see if your work address is in the Flood Zone. Maps are available!

HOMEOWNER'S AFFIDAVIT

Homeowner's privileges shall extend to a single-family residence only and shall not apply to any residence or structure from which a monetary gain is being received or is intended to be received, or which is being used for commercial purposes.

The undersigned hereby certifies that he/she is, or will be within 30 days, the legal owner and occupant of the single-family residence at the address on this form. The undersigned further certifies that all work under this permit shall be done by the undersigned, or his/her spouse, in accordance with all applicable Codes and City of Lansing Ordinances. It is a violation and a Criminal Misdemeanor to knowingly make a false or misleading statement. (MCL 125.1523)

HOMEOWNER'S SIGNATURE: _____ DATE: _____

☐ New ☐ Addition ☐ Remodel

Electrical Service Order Number: _____

Description of work: _____

Enter the # in those that apply.	FEE	NO.	TOTAL	Enter the # in those that apply.	FEE	NO.	TOTAL
1. BASE FEE: Includes 1-inspection	\$100			18. KVA & HP rated equipment Thru 20 KVA or HP	\$22		
2. License Registration	\$15			19. KVA & HP rated equipment 21 thru 40 KVA or HP	\$28		
3. Service: Thru 100 amps	\$30			20. KVA & HP rated equipment 41 thru 60 KVA or HP	\$33		
4. Service: over 100 amp thru 600 amp	\$35			21. KVA & HP rated equipment 61 thru 80 KVA or HP	\$49		
5. Service: over 600 amp thru 1,000 amp	\$50			22. KVA & HP rated equipment 81 thru 100 KVA or HP	\$60		
6. Service: over 1,000 amp thru 1,600 amp	\$90			23. KVA & HP rated equipment 101 thru 125 KVA or HP	\$72		
7. Service: over 1,600 amp	\$150			24. KVA & HP rated equipment 126 thru 150 KVA or HP	\$83		
8. Circuits (each)	\$9			25. KVA & HP rated equipment 151 and up KVA or HP	\$94		
9. Signs	\$35			26. Solar Photovoltaic System (Each Panel)	\$13		
10. Feeders, Bus Ducts, etc. Per 50' (or fraction thereof)	\$25			27. *Fire Alarm (Wiring & Devices) Thru 10 stations and horns	\$83		
11. Lighting Fixtures/Smoke Detectors Per 25 units (or fraction thereof)	\$17			28. Fire Alarm Additional station & horns (each)	\$9		
12. Power Outlets (Including ranges, dryers, etc.)	\$10			29. Swimming Pool	\$44		
13. Dishwasher or Garbage Disposal (each)	\$8			30. Control Wiring: 20 outlets or less	\$83		
14. Electrical Heating Units (Baseboard)	\$13			31. Control Wiring: Additional Outlets over 20 (each)	\$6		
15. Unit Heater: Below 150,000 BTU's	\$17			32. Additional Inspection Fee (Each inspection)	\$80		
16. Unit Heater: 150,000 BTU's and above	\$33			33. Investigation Fee (Each inspection)	\$150		
17. Furnace or Heat Pump (each)	\$10						

*Contact Fire Prevention for additional required **Commercial** permits at (517) 483-4200 or http://www.lansingmi.gov/fire/forms_and_documents.jsp

BOARD OF APPEALS/ADMINISTRATIVE MODIFICATIONS: Single family residential **\$125.00**
Commercial **\$200.00**
Single family residential rentals **\$200.00**

INVESTIGATION FEE: Whenever any work for which a permit is required by Code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of the Code nor from any penalty prescribed by law.

REFUND OF FEES: Holders of permits upon which work has not been started may make a written request for a refund of Fees paid for such Permits, provided such application is made and attested before a notary public by the same person or corporation who originally applied for such permit or by the estate of such person or receiver of such corporation **within six (6) months of date of issue.**

Upon verifying the facts in such cases, the Building Safety Manager shall refund seventy-five percent (75%) of all fees in excess of five dollars (\$5.00) in such manner as may be directed by the City Controllers.

Subtotal	
\$10.00 Tech Fee	\$10.00
Paper Application fee Contractors only	\$25.00
Application Conversion (paper to electronic)	\$2.50
FINAL TOTAL	