AEN

Academy of Emergency Nursing

LETTER OF RECOMMENDATION

Fellow applications: Two letters of recommendation from sponsors are required. One letter must be from a Fellow of the Academy and the second letter may be from either a Fellow of the Academy or an ENA member in good standing.

Honorary and Posthumous applications: Three letters of recommendation are required. One letter from the person submitting the application and letters from two Fellows of the Academy are required.

- Applications will be reviewed only on the required materials that are submitted and no additional information outside of the required materials will be considered.
- Word limits are strictly enforced. Any text beyond the limits will be deleted.
- Application documents will not be returned and remain the property of ENA and are retained in accordance with ENA Record Retention Guidelines.

Applicant First and Last Name:

Sponsor's First and Last Name:

Sponsor's ENA Membership Number:

Please address the following four sections based on your knowledge of the applicant. All sections must be completed.

1) Relationship to Applicant

In 50 words or less describe the length and nature of your relationship to the applicant.

2) Active Involvement in the Emergency Nurses Association

In 400 words or less, describe how the applicant demonstrated active involvement in ENA, beyond holding membership.

Instructions for International applicants (Fellow Applications Only)

Describe in 400 words or less how the applicant:

1. *Demonstrates active involvement in ENA, beyond holding membership, for a minimum of (1) one year immediately prior to the application submission deadline, and*
2. *Demonstrates active involvement, beyond holding membership, in your country's association for emergency nurses for a minimum of three (3) consecutive years immediately prior to the application submission deadline.*

3) Enduring and Substantial Contributions to the Advancement of the Emergency Nursing Profession

In 1,000 words or less, describe how the applicant demonstrates enduring and substantial contributions that have significant impact on the advancement of the emergency nursing profession on the local, state, regional, national, and/or international level (e.g., education, practice, research, leadership, and/or public policy).

4) Potential for Sustained Contributions to the Academy of Emergency Nursing and the Advancement of the Emergency Nursing *(Fellow Applications Only)*

In 300 words or less, describe how the applicant will contribute to the Academy of Emergency Nursing and the advancement of the emergency nursing profession. The potential contributions may be in one or more of the following areas: education, practice, research, leadership, and/or public policy.

Thank you for taking the time to write a letter of recommendation for the Academy of Emergency Nursing Fellow applicant named above. Your candid and detailed responses will assist the Academy Board in selecting the next class of Academy Fellows. All information provided will remain confidential.