

# ROBERT A. CAVANAUGH

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100 Broadway Lane, London, UK NW80QE | | M: |

To Paul A. Brown:

Superintendent

Agape Ministries

201 E. Broad Street

London UK NW80QE

September 19 2014

Dear Mr. Brown:

It is with a bittersweet heart that I must write this letter of resignation as pastor of Agape Ministries. As you know there have been some personal and family matters that have been weighing on me as of late. After praying and contemplating on the issues I have decided to move to Colorado to be near my mother who is currently quite ill. Please consider this to be my official two weeks' notice of resignation and know that my last day as pastor will be Friday October 3 2014.

It has been a true blessing to serve such an amazing congregation over the past four years. I will treasure each memory and pray for the health and well being of each ministry member. Please know I will do all that is in my power to assist in the smooth transition from my departure to finding a replacement to lead the church. Should you need to speak with me on any matter do not hesitate to call (555)555-5555 or email me at [robert@cavanaugh.com](mailto:robert@cavanaugh.com).

Thank you so much for your attention in this matter. I pray that I can be of strength to the congregation in my remaining time here.

Sincerely

Robert Cavanaugh

Pastor