

To,

Billy Jones

English Teacher

Joseph and Mary School

D-56, Pink Road, Bridgetown

Putney, London

Date: 9<sup>th</sup> April 20XX

Subject: thank you for recommendation letter

Respected Sir,

I, Lawrence Brown, your student am writing this letter to express my heartfelt gratitude towards you for recommending me for the English Hons Course at London University. Sir, your help and reference letter mean a lot to me, even if I don't get considered for this course.

Ever since my high school years, you have been a source of inspiration and a constant guiding force. It is due to your encouragement and efforts that I applied for this course. You opting to help me out and writing such a strong recommendation are a motivation itself and I can never thank you enough for your generosity. If I get selected for this course, I will make sure that I make you proud by performing really well. I will prove that your recommendation was worthy and will always consider you my guide throughout life.