



# Workshop Registration Form

## Participant contact information

Title:      Mr.      Ms.      Mrs.      Dr.      Position/Job title:

First name:

Email address:

Last name:

Telephone number:

Profile:      Developer      Researcher

Manager      Teacher

Student

Other

## Workshop information

Workshop dates:

Workshop location:

## Invoice information

Company/organization:

ZIP/Postal code:

Street:

Country:

City:

### AIMMS Offices

Diakenhuisweg 29-35  
2033 AP Haarlem  
The Netherlands

11711 SE 8th Street, Suite 303  
Bellevue, WA 98005  
USA

55 Market Street #10-00  
Singapore 048941

## Enrollment

To register for the workshop of your choice, please complete, sign and scan this form and email it to [workshops@aimms.com](mailto:workshops@aimms.com)

## Pricing

The fee per person for the two-day workshop includes lunch as well as morning and afternoon coffee/tea breaks. It varies per location:

Workshops EUROPE	€895
Workshops US	\$1,200
Workshops ASIA PACIFIC	\$1,200

## Important course details

The two-day workshop is in English. You are required to bring a laptop with administrative rights to install the necessary software. Dress is informal. You will receive directions to the site after completing your registration.

Workshop times:	
EUROPE:	9:00 am - 5:30 pm CET
US:	9:00 am - 5:00 pm PST
ASIA PACIFIC:	9:00 am - 5:00 pm Singapore time

## Payment details

An invoice will be sent upon registration. Payment should be received 5 days prior the start of the workshop or no later than the invoice payment date (whatever comes first). Any applicable taxes are not included and will be stated on the invoice. If preferred, payment can be done by credit card.

## Cancellation

Workshops payments should be made in advance. In the event of cancellation, we refund 80% of your payment if you cancel your attendance more than 5 full working days before the workshop takes place. The remaining 20% is kept as a processing fee. IMPORTANT: If your cancellation request is received less than 5 full working days before the workshop, or if you fail to attend, your fee will NOT be refunded. You may also request to transfer your workshop purchase to someone who can attend as your substitute.

## Custom workshops

Can be arranged upon request.

## Questions

Workshops EUROPE:	Tel: +31(0)23 5 511 512
Workshops US:	Tel: + 1 (425) 458 4024
Workshops ASIA PACIFIC:	Tel: +65 6521 2827
By email:	<a href="mailto:workshops@aimms.com">workshops@aimms.com</a>

## Agreed to and accepted by a duly authorized person

Company name:

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Name:

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Signature:

Date:

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Request credit card payment	YES	NO	American Express	VISA	Mastercard
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Name on Credit Card	Credit card number	Expiration date
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Security code	Signature
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Billing address

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