

The College at Brockport
Course Registration Form

1. Discipline Course No. (To be assigned by Registrar for new courses)

Official Title

Abbreviated course title (limit to 18 Characters)

New Course

Current Content Revised

Title Change (Previous Title)

Number Change (Previous Number)

Inactivation of course (course will not be offered in the near future) Effective Term

Topics Course (If checked, complete item 2)

Other (describe)

2. Topics Course Only

a. Generic Course Number: Discipline Course No.

b. Generic Course Title:

c. Topics course Title

d. Topics course offered : Semester Year

3. Semester Hours of credit assigned to course (Invariable):

Variable Credit Range to credit hours

Is this course repeatable for credit?

4. Grading (Check any that apply)

a. Letter Grade Pass/Fail (S/U Only) Approved for a PR (In-Progress) grade

b. Course requires a minimum grade of for General Education/major/minor/certification.

5. Is this a Liberal Arts Course?

6. General Education Information: (Complete only for General Education courses) *See last item.

a. General Education Knowledge Area (choose one if applicable):

b. Additional student learning outcomes: (check all that are currently approved)

Contemporary Issues (I)

Scholarship on Women (W)

Diversity (D)

Other World Civilization (Non-Western) (O)

7. Cross listed Course: Discipline Course No.

8. Prerequisites: Discipline Course No.

9. Corequisites: Discipline Course No.

Submitted by: _____

Date: _____

Chairperson's Approval: _____

Date: _____

Dean's Approval: _____

Date: _____

Vice Provost's Approval: _____

Date: _____

(Only required for General Education Courses)

10. Swing Course Number: Only for courses offered in the same discipline at both the undergraduate and graduate levels, please give number (i.e. 428/528)

Note: If this is a Swing course, list additional requirements required for the graduate level.

11. Frequency (Check only one)

Every Semester

Every Fall

Every Spring

Every Summer

Every Other Year

Irregularly

By Special Arrangement

12. Relationship to Degrees/Programs: Required Elective

13. For all courses please attach the following

a. Objectives

b. Outline of course

c. Methods of Assessing Student Performance

d. Material Required (Films, Readings, etc...)

e. Additional work required of graduate level students if course is a "swing course"

14. If this course requires any additional scheduling arrangements with regard to time or room/space, please explain below:

15. Write a brief course description for the College Catalog. Reflect content as accurately as possible using 65 words or less (about 500 characters). Use Action verbs and omit "This course covers..." or similar phrases.

*For General Education courses only, attach:

Supplemental General Education Course Registration Form/Student Learning Outcomes Checklist (for specific codes requested).