

**PERSONAL AND EMERGENCY CONTACT INFORMATION**

This information is confidential and is covered by the provisions of the *Freedom of Information and Protection of Privacy Act*.

Submit this form via [AskMyHR](#). In the first drop down, select "I am submitting this request as or on behalf of > Myself". In the second drop down, select "Submit a Form or Document>Emergency Contact Form". If you do not have access to Employee Self Service, ask your manager to submit the form for you.

PERSONAL INFORMATION	
NAME	
ADDRESS	
POSTAL CODE	PHONE

Person(s) you wish contacted in case of emergency.

EMERGENCY CONTACT(S)	
NAME	RELATIONSHIP
ADDRESS	
POSTAL CODE	PHONE

NAME	RELATIONSHIP
ADDRESS	
POSTAL CODE	PHONE

NAME	RELATIONSHIP
ADDRESS	
POSTAL CODE	PHONE

\_\_\_\_\_  
EMPLOYEE'S SIGNATURE

\_\_\_\_\_  
DATE