

## TOEFL COE Proposal Review Form

**TITLE:** Title of proposal  
**TO BE REVIEWED AS:** Proposal  
**DATE:** MM/DD/YY  
**REVIEWER:** Name of reviewer

Please provide both a **substantive** and **technical** review of this proposal from the standpoint of its quality and feasibility. Pay particular attention to the rationale for the study, the strength and defensibility of the research design, the data collection methods used and analyses employed. Also, indicate any concerns about participants, staffing, budget, or the feasibility of successfully completing the project.

In addition to providing detailed comments (following page), please review the evaluation criteria below and check the appropriate boxes.

Criteria	1. No (or inadequate)	2. Somewhat	3. Yes
1. Is the rationale for conducting the research sufficient?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the background or literature review adequate and appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are the research questions clearly stated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are the data collection procedures clearly explained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are methods of data analysis sufficiently detailed and appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is there a discussion of the anticipated results and implications of the study for the field of language learning and assessment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the author specify the limitations of the proposed study?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Overall Proposal Rating (select only one)**

- 1 (NOT appropriate for funding *at all*)
- 2 (Appropriate for funding with *substantial* revisions)
- 3 (Appropriate for funding with *some* revisions)
- 4 (Appropriate for funding with *minimal* revisions)
- 5 (Appropriate for funding *as is*)

### **Comments**

*Please add comments for each point below regarding the proposal. Emphasize any major issues that must be dealt with for the project to succeed. If you do not have a comment, please indicate “No comment”. When finished, return the completed review form to [TOEFLRC@ets.org](mailto:TOEFLRC@ets.org).*

1. Rationale for conducting the study
2. Background and literature review
3. Research questions
4. Data collection procedures
5. Methods of data analysis
6. Discussion of anticipated results and implications
7. Discussion of limitations
8. Overall evaluation of the proposed study