



EMPLOYEE SCHOLARSHIP APPLICATION

Chaleur Regional Hospital Foundation Scholarship Fund

The mission of the Chaleur Regional Hospital Foundation is to raise funds, build relationships and promote awareness of the important role of the Chaleur Regional Hospital. Donors' contributions allow the Chaleur Regional Hospital to provide the best health care possible to all patients in ACADIE-BATHURST.

Education is also an important component of the Foundation and the Hospital's mission. The Foundation encourages development in the health care field. It has therefore established a bursary and scholarship fund to support the education of students, as well as staff and professionals at the hospital. Each year, an amount of money is placed in the scholarship fund and the accumulated interest is given as bursaries.

Selection Criteria

- Scholarships will be granted to permanent part-time or full-time employees, as well as casual employees of the Chaleur Regional Hospital. Applications can be submitted for continuing education programs, seminars, training workshops, conferences, conventions as well as full-time study programs (return to studies) **not covered by the Chaleur Regional Hospital or the Health Authority.**
- **Particular importance will be given to question 7 and 8.**
- **You must answer every question on the form,** or your application will be considered incomplete.
- **Approval by supervisor (department head or vice-president)**
All scholarship applications must be approved by the employee's supervisor to ensure that the training requested is essential, constituting an asset for the particular department and the Chaleur Regional Hospital

Scholarship Amount

The scholarship amount is established, and is available, in May and in November of each year.

Applications must be given in before April 30th for the scholarship(s) available in May and before October 31st for the scholarship available in November.

To apply, please complete the enclosed form and return it to:

CHALEUR REGIONAL HOSPITAL FOUNDATION

1750 Sunset Drive
Bathurst, N.B.
E2A 4L7

tel.: (506)544-2370 fax: (506)544-2466

Selection Committee

A selection committee, made up of members of the Chaleur Regional Hospital Foundation Board of Trustees and some Chaleur Regional Hospital employees, shall be responsible for selecting candidates and determining the amount of the scholarship(s) to be granted.

Proof of participation

The employee will have to provide proof indicating his or her participation in the training program or session. Without this proof of participation, the employee will have to reimburse the scholarship to the Foundation.

EMPLOYEE SCHOLARSHIP APPLICATION FORM

1. Personal Information

Name : _____ Employee # : _____

Address : _____

Telephone : _____ (home) _____ (work)

Are you employed :

Permanent part-time? _____ Permanent full time? _____ On a casual basis? _____

In what department? _____

2. Please specify the reason for your scholarship application.

Seminar: _____ Conference: _____ Return to Studies: _____

Continuing Education Program: _____ Convention: _____ Other: _____

3. Please describe the training program, including the location of the program. (seminar, conference, convention, etc.).

4. Is this training program required by your employer? ☐ Yes ☐ No

5. Will it be funded by the hospital (Health Authority)? ☐ Yes ☐ No

6. Please describe the details regarding the necessary costs to follow the program

Registration		\$
Books		\$
Hotel		\$
Travel expenses		\$
Meal		\$
Others		\$
		\$
	Total	\$

7. If assistance is not available to you through this fund, do you have other options to attend this program?

☐ union ☐ professional association ☐ others _____

If you check one of the boxes, what is the approved amount: _____\$.
