

## **VENUE RENTAL APPLICATION**

2017

190 Mountain View Avenue, Kingston 6  
(1) 876 927 7931, (1) 876 406 9771  
[info@NLSKingston.org](mailto:info@NLSKingston.org)

## **ABOUT VENUE RENTAL AT 190 MOUNTAIN VIEW AVENUE**

The project space and outdoor area at 190 Mountain View Avenue are available for venue rental for 24-hour to one-week periods.

The total occupancy of the space (with outdoors) is 60 people. Private on-site parking for five vehicles is provided. All other parking must be either street parking or arranged with an independent venue. Amplified live music performances are not allowed.

The venue provides nominal electricity (to power lighting and other equipment for events) and a clean indoor and outdoor space. Rental of the indoor space includes the provision of a restroom, while rental of the outdoor space does not. Any necessary security, special equipment (such as stages, lighting and portable sanitary convenience) as well as permits needed for the event must be secured by event organisers. Neither NLS nor Creative Sounds assume liability for any loss or damage to organisers' property or any other security concerns during rental.

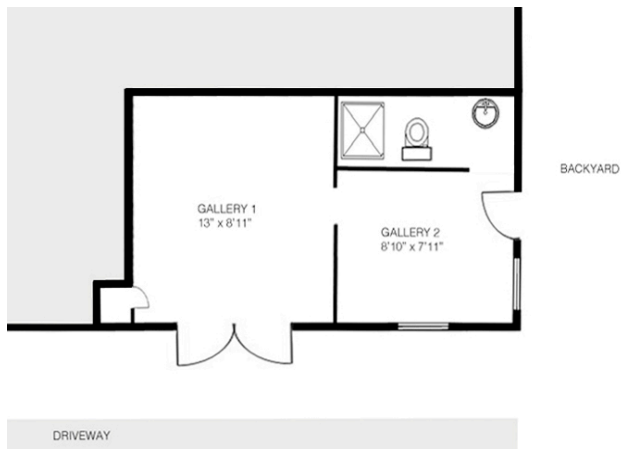
Promotion, presentation and any other business conducted at events under venue rental agreements are independent of New Local Space Limited and Creative Sounds Limited.

Reservation of the venue must be secured with a non-refundable 50% deposit and a completed venue rental agreement one month before event. Full payment for rental must be received at least one week prior to event.

For venue rental, the property may not be altered permanently in any way and must be returned in its original state upon completion of rental period. This includes the removal of waste generated by activities conducted by the organiser(s) during the rental period.

## VENUE RENTAL RATES 2017 (JMD)

	24 H	7 DAYS
INDOOR PROJECT SPACE	20,000	100,000
OUTDOORS (BACK YARD)	25,000	125,000
INDOORS AND OUTDOORS	36,000	180,000





## APPLICATION FORM

Full name of organiser: \_\_\_\_\_

Name of business: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Name of event: \_\_\_\_\_

Date and time of event: \_\_\_\_\_

Description of event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Website URL of event: \_\_\_\_\_

Expected number of guests at event: \_\_\_\_\_

Check which applies to your event:

☐ I am renting the indoor project space only

☐ I am renting the backyard only

☐ I am renting both the project space and backyard

TRN of business/driver's licence# \_\_\_\_\_

**SEND ALL APPLICATIONS TO:**

**Info@NLSkingston.org**

**Or**

**Deliver to  
190 Mountain View Avenue  
Kingston 6  
Jamaica**