Decorated Cake Order Form

Date Required	
Type of Event	
Date order placed	

Customer Name		Email	
Address			
Phone (Home and Mobile)			
Emergency contact if customer unavailable			

Collection day and time OR	
Delivery venue and time	
Contact name and no. at venue	
Service venue / time of service	

Name of design (if any)			
Portions Required? No. of tiers and sizes / No. of mini cakes			
Stacked / pillars / separators?		Stand Required?	
Colours - swatch to be sent?			
Modelled figures?			
Flowers? Fresh, Silk, Sugar			

	Size	Cake Flavour	Filling	Covering	Marzipan?	Design notes
Tier One						
Tier Two						
Tier Three						
Tier Four						
Cutting Cake						

Birthday Cakes:		
	Theme (if any)	
	Colours	
	Age to go on cake?	
	Candles to be added?	
	Inscription (NB spellings)	

Cost of cake		Date Deposit Paid	
Cutting cake		Balance Due by	
Costs for models / flowers			
Hire of stand, knife etc			
Delivery / setup charge			
TOTAL PRICE			
Deposit Paid			
Balance			
Security Deposit for Stand *			

Your cake is very important to us. Please take the time to check your copy of the order form carefully and let us know immediately if there are any mistakes or if changes are needed. Bear in mind that changes to the agreed design may mean the price changes too! Last minute changes cannot always be accomodated.

* Required with Final Balance. To be retained if hired items are not returned on time and in good condition.

Cleared payment of the entire balance must be received by the due date shown above in order for work on your cake to be completed. In the event of non-payment of the balance, we reserve the right to consider the order cancelled and the deposit forfeited. Cake orders which are cancelled at short notice (within one month of the event date) will still be charged for in full, as we are rarely able to rebook dates at such short notice.

If you have concerns or questions at any stage, please do not hesitate to contact us directly.
Please sign below to show that you agree the details of your order as shown above

Customer Signature	
Date	