



# Medical Records Release Form

(Release from Scarsdale Medical Group)

To request release of medical/health information, please complete and sign this form and return it to:

**Scarsdale Medical Group, LLP**  
**Health Information Department,**  
**600 Mamaroneck Avenue, Suite 200, Harrison NY 10528**  
**Fax: 914-219-1933**  
**Email: [healthinformation@scarsdalemedical.com](mailto:healthinformation@scarsdalemedical.com)**

*If you need help completing this form,  
Please contact our Health Information  
Department at (914) 723-8100, Ext. 158*

**Patient Information:**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date of Birth \_\_\_/\_\_\_/\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Telephone \_\_\_\_\_

**Information Requested:** (please be specific and include dates of service)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Restrictions and Exclusions:**     **Psychiatric**     **HIV/Aids Testing**     **STD Testing**

**Medical Records are to be released to:**

Doctor/Recipient \_\_\_\_\_ Practice Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

**Reason for requested Information disclosure:**

Transfer of health coverage     Personal Use     Form Completion     Referral     Change of healthcare provider

**\*\*\*If your request is for purpose of personal use, other than continuity of care, please be aware that a reasonable, cost-based fee for copies of medical records may apply. Once the request is processed, the requestor will be sent an invoice with a list of ways to submit payment. \*\*\***

**\*\* CHECKS MUST BE PAYABLE TO: "Ciox Health" \*\***

I hereby authorize Scarsdale Medical Group to release any medical information as requested above. This may include information about drug and/or alcohol use, psychiatric, social work, or other protected information unless otherwise excluded.

Information will not be released without a valid signature below. This authorization will expire 90 days from the signature date. I can, however, revoke this authorization at any time, except to the extent that Scarsdale Medical Group has acted upon it. The information disclosed in this authorization may be subject to re-disclosure by the practice and no longer be protected by federal law.

I understand that the Scarsdale Medical Group will continue to provide care, even if I do not authorize this release.

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian (if minor)

\_\_\_\_\_  
Date