



**IRD Unit**  
**Indian Institute of Technology Delhi**  
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**FORM NO. IRD/REC-12**

### Biodata Form for Casual Appointments

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1. **Name in full (in block letters)** \_\_\_\_\_
2. **Address (in block letters)**
  - (i) **For Communication** \_\_\_\_\_  
 \_\_\_\_\_
  - (ii) **Present** \_\_\_\_\_  
 \_\_\_\_\_
  - (iii) **Permanent** \_\_\_\_\_  
 \_\_\_\_\_
  - (iv) **Email:** \_\_\_\_\_ (v) **Phone/Mobile:** \_\_\_\_\_
3. **Particulars of age and birth** (as per Matriculation or equivalent Certificate)
  - (i) **Date of Birth** (DD-MM-YYYY) \_\_\_\_\_
  - (ii) **Age:** \_\_\_\_\_
  - (iii) **Place of Birth** \_\_\_\_\_
  - (iv) **Nationality:** \_\_\_\_\_
4. **Other Particulars** (Please Tick):  
**Gender:** ☐ Male ☐ Female **Marital Status:** ☐ Single ☐ Married
5. **Father's Name** \_\_\_\_\_ **Mother's Name** \_\_\_\_\_  
**Spouse Name** \_\_\_\_\_
6. **Category**(Please Tick): ☐ SC ☐ ST ☐ OBC ☐ Ex.S.Men ☐ P.H. ☐ General  
 (Please attach photocopy of the relevant certificate)

#### 7. **Particulars of Qualification and Experience:**

(Please feel free to attach a separate sheet in case of insufficient space. Original Certificate/testimonials in support of qualification & experience would be required to be shown at the time of interview & joining (if selected).)

##### (i) **Qualifications (in reverse chronological order):-**

Educational/Technical/ Professional Exam Pursuing/Passed (Full Time/ Part Time)	Main Subject	Grades/ Division	% of marks obtained	Year of passing	Name of the University/ Board

(ii) Whether NET/GATE Qualified (Please Tick): ☐ NET ☐ GATE

(iii) Whether registered for M.Tech./Ph.D.(Please Tick):

If yes, (a) ☐ Full time ☐ Part time

(b) University & Department: \_\_\_\_\_

(iv) Total Experience (in reverse chronological order):

A. Experience Outside IIT Delhi						
Employer	Designation	Period From To	Length Yrs Months	Nature of duties/ area of specialisation etc.	Salary Drawn (Rs.)	

B. Experience/Employment Details in IRD Projects/Consultancies at IIT Delhi						
Employee Code	Designation	Period From To	Length Yrs Months	Type of appointment (Contract/ Adhoc/ Yearly Contractual)	Project No.	Last Salary Drawn (Rs.)

8. Whether employed in any organization outside IIT Delhi and pursuing studies at IIT Delhi? If yes, Please provide details (Please attach supporting N.O.C. from parent organization):

9. Any Other relevant Information (Details of Special achievements, Awards, Trainings, etc., if any)

I hereby declare that all particulars in this form are correct and true to the best of my knowledge & belief and nothing has been concealed therein. I shall bring the original degrees, certificates, other documents in support of the above information for verification at the time of test/interview.

PLACE : \_\_\_\_\_  
DATE : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF THE APPLICANT

Revised 12/2014

Print Form

