

Responsibility, Decision Making Authority and Problem Solving

Describe the changes to problem solving and decision making authority by addressing the following areas:

- What common problems, issues, or situation does the incumbent face and how often?
- What tools are used to resolve problems or make decisions?
- What are one or two realistic potential impacts of a poor decision?
- Does the position now impact a broader audience? If so, who and in what way?
- Describe how the resource and budget responsibility has changed.

3. Qualifications

Describe any minimum qualifications (experience, skills, knowledge, certifications, and education) that have been changed as result of these changes.

- Confirm that the incumbent meets the minimum qualifications as outlined.

Note: HR will review and determine minimum qualifications to comply with applicable laws, regulations and internal consistency. HR's adjustments will likely not negatively impact a classification level determination.

