

Exit Interview Form Campbell University

1. What factors led you to accept a job with us? _____

2. Have your feelings changed since then? _____

3. How would you describe the level of training you received here? _____

4. How would you rate your job performance here? _____

5. How would you rate the following aspects of your employment here?

	Excellent	Good	Fair	Poor
Advancement opportunities:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Performance reviews:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work environment:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your pay:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Your benefits:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. What did you enjoy about working here? _____

7. How would you rate your supervisor in the following areas?

	Excellent	Good	Fair	Poor
Shows fairness:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provides appropriate recognition:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Solves problems promptly:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Follows policy and procedures:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communicates effectively with staff:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Encourages feedback:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Knows how to do his/her job:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. If you came back to our organization, would you like to work for the same supervisor?

9. Are you leaving for a similar job? _____

10. What role does salary play in your decision to leave? _____

11. What could we have done to prevent you from leaving? _____

Employee _____ Date _____

HR Representative _____ Date _____