



**NATIONAL UNIVERSITY OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, Sri Aurobindo Marg, New Delhi-110016**

JOINING REPORT

I report for duty today in the forenoon/afternoon of the.....after availing of earned/half/commuted/extraordinary leave from.....to.....

It is certified that (i) I and /my family continued to reside at Delhi/New Delhi during the period of my leave except.....and (II) that I mentioned to incur the whole of a considerable part of the expenditure on rent for which house rent allowance is granted to me.

Signature

Name.....

Designation.....

Date.....

Signature of the Head/ Branch Officer

Name and.....

Designation.....

Date.....

Forwarded to:

Registrar/ Admn. Officer