

Behaviour Based Safety Observation

Form -Z1

Date of Observation:		Observer:			
Employee Observed:		Location:		Task:	

ME – Meets expectations IR – Improvement Required

PPE	ME	IR
PPE worn _____		
Meets job requirements		
Worn correctly		
Acceptable condition		
TOOLS / EQUIPMENT		
Tools/equipment		
Safe tools, equipment, material		
Proper guards, barriers		
Used correctly		
PEOPLE		
Exertion: pushing / pulling / lifting / reaching		
Extreme temperatures: pushing / pulling		
Risk to be struck by objects		

PROCEDURE	ME	IR
Established and understood		
Employee authorized to operate		
Maintained and followed		
Adequate for task		
HOUSEKEEPING		
Area is clear of obstructions		
Area is used for its intended purpose		
Material is stored in safe manner		
Proper disposal procedures followed		
CHEMICALS		
MSDS available		
Chemicals are stored appropriately		
Correct PPE is worn around chemicals		

Observers Notes:

Corrective Action Required:

Observers Feedback given to Employee:

Observer Signature:		Date:	
Employee Observed Signature:		Date:	

Internal Use:

Documented for trend analysis	Yes	No
Feedback given to observed employee	Observer Sign	Employee Sign