



If the fields below are blank, please complete the reference and ID code provided on your email, or contact us for these details.

Reference

ID Code

Personal Information Form F

Please complete all sections in block capitals. If there is any information missing or sections incomplete, we may have to contact you again. For joint accounts, **each person** is required to complete a separate Personal Information Form. If you need further assistance in completing this form, please call our dedicated team on **+44 1534 616 306**. They're here to answer any questions and make this process as straightforward as possible for you.

Section 1.

1.1 Personal Details

Title (please tick) Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other (please specify)

First Name(s) Surname(s)/ Family Name(s)

Former Name(s) not applicable ☐ Former Name(s) (e.g. maiden name)

Other Name(s) not applicable ☐ Other Name(s) (e.g. also known as)

Town/City of Birth Country of Birth

Nationality/Citizenship (please include all nationalities held)

Date of Birth Gender (please tick) Male ☐ Female ☐

Principal Residential Address

A PO Box can't be accepted. Please provide the full address of where you currently live:

<input type="text"/>			
Postal/ZIP Code	<input type="text"/>	Country	<input type="text"/>

Date you moved to this address

Previous Residential Address(es)

If you have lived at your principal residential address for less than three years, please provide all your previous residential address(es) during that time.

<input type="text"/>			
Postal/ZIP Code	<input type="text"/>	Country	<input type="text"/>

(Please use a separate piece of paper for additional addresses.)

Correspondence Address

We use this address as your mailing address, so please provide if different to your residential address. A PO Box is acceptable.

<input type="text"/>			
Postal/ZIP Code	<input type="text"/>	Country	<input type="text"/>

1.2 Contact Information (please include country and area dialling codes)

Work Phone Number Home Phone Number

Mobile/Cell Number Email Address

1.3 Tax Residency Information

To help fight against tax evasion and protect the integrity of tax systems, governments around the world are introducing a new reporting and information-gathering requirement for financial institutions. Under the Common Reporting Standards, we are required to determine where you are resident for tax purposes. As your account is held in Jersey regulations on international tax transparency may require us to report certain information about you to the Jersey Tax Authority. Under international agreements to exchange account information, the Jersey tax authority may transfer this information to the tax authorities of other jurisdictions in which you may be tax resident. For details about the tax transparency requirements and how they could impact you visit www.expat.hsbc.com/taxmatters

☐ Please tick if you only have one residency for tax purposes

Country of tax residency/ies:
(please include all that apply)

Tax Identification Number:

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Section 1. (continued)

If no TIN* available enter reason A, B or C

☐ **Reason A:** The country where the Account Holder is liable to pay tax does not issue TINs to its residents.

☐ **Reason B:** The Account Holder is otherwise unable to obtain a TIN or equivalent number
(Please explain why you are unable to obtain a TIN in the table if you have selected this reason).

☐ **Reason C:** No TIN is required. (Note: only select this reason if the authorities of the country of tax residence do not require the TIN to be disclosed).

* TIN is a combination of letters and/or numbers assigned by the country of residence (or its tax authorities) to identify an individual for tax purposes. In some countries this may be a number that is specifically referred to as a TIN while other countries may use other numbers (e.g. National Insurance Number or Social Security Number.)

Section 2.

2.1 Employment Details Current Employment Status (please tick all that apply)

If you are Retired please go to 2.1.1, if Self-Employed/Sole Trader/Business Owner/Principal Controller, please go to 2.1.2 and if you are a Student please go to 2.1.3 (please tick all that apply)

☐ Employed ☐ Self-Employed ☐ Retired ☐ Permanently Unemployed ☐ Temporarily Unemployed
☐ Sole Trader ☐ Business Owner ☐ Principal Controller ☐ Homemaker ☐ Student
☐ Underlying Beneficial Owner ☐ Other

Name of Employer Nature of their Business
Employer's Address
Job Title/Position Held Employment Start Date
Annual Salary Annual Bonus

2.1.1 Previous Employment Status – if you are Retired or if you have been in your current employment for less than 12 months (please tick all that apply)

☐ Employed ☐ Self-Employed ☐ Retired ☐ Unemployed ☐ Underlying Beneficial Owner
☐ Principal Controller ☐ Homemaker ☐ Student ☐ Other (please specify)
Name of Employer Nature of their Business
Job Title/Position Held Employment Start Date
Annual Salary Annual Bonus

2.1.2 Self-Employed/Sole Trader/Business Owner/Principal Controller

Name of Business Nature of Business
Annual Turnover Annual Salary/Drawings from Business Company Start Date
Job Title
Location (e.g. countries where the business operates)
Business Address or Website

2.1.3 Student

Course end date Please provide evidence of student status (e.g. website if available online or a copy of your student card/letter from the education institution certified as outlined in section 6)
Website

2.2 Public or High Profile Positions Held

Please provide details of any public or high profile positions held, i.e.: Embassy Official, Executive of a State Owned Enterprise, Diplomat, etc.

Section 3.

Reason for holding account(s) with HSBC Expat (please tick all that apply)

<input type="checkbox"/> Safety for Savings	<input type="checkbox"/> Taxation Efficiency	<input type="checkbox"/> Overseas Investment
<input type="checkbox"/> Living/Working Outside Country of Domicile	<input type="checkbox"/> Other (please specify)	<input type="text"/>

Purpose of all account(s) held with HSBC Expat (please tick all that apply)

<input type="checkbox"/> Main Banking Relationship	<input type="checkbox"/> Payment of Living Expenses	<input type="checkbox"/> Receipt of Monthly Salary
<input type="checkbox"/> Savings (e.g. retirement)	<input type="checkbox"/> Other (please specify)	<input type="text"/>

Details of other HSBC Group accounts

If you hold accounts or maintain a relationship with an HSBC Group company, in any other country, please provide details (such as account details and country) below

Section 4.

Expected Account Deposit Activity (within the next 12 months)

<input type="checkbox"/> Nil	<input type="checkbox"/> £1 to £24,999	<input type="checkbox"/> £25,000 to £59,999	<input type="checkbox"/> £60,000 to £99,999
<input type="checkbox"/> £100,000 to £249,999	<input type="checkbox"/> £250,000 to £499,999	<input type="checkbox"/> £500,000 and above	

Account Activity (please provide the details of any funds you expect to send or receive in the next 12 months, and also include the countries that these funds will be sent from/to)

Country(ies): (eg. funds sent from and/or to)	Nature of activity: (eg. funds from rental property)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Do you utilise Wealth Management Services from HSBC in more than one country and/or use an investment holding company or other legal structure to hold assets on your behalf?

☐ Yes ☐ No

If yes, please provide details below

Section 5.

Source of Funds and Source of Wealth

Please provide as much information and supporting documentation as possible. Refer to page 2 of the Guidance note for more information. Please complete any and all relevant sections with details about the Source of your Funds held by us and your Source of Wealth and make sure you include all related supporting documentation.

Source of Funds describes where the funds you hold with us originated i.e. your occupation or business activities. **Source of Wealth** describes the activities that have generated your total worth – including funds not held with us. Use a separate piece of paper if you require more space, and ensure you have listed all countries and jurisdictions from where the funds have been derived.

5.1. Is your Source of the Funds and your total Source of Wealth, only from your salary/bonus – as provided in Section 2 – Employment Details Section?

(please tick) ☐ Yes ☐ No

If Yes, please go to Page 5 to declare and sign the form. Please don't forget to provide the requested certified documentation (e.g. proof of address) as advised.

If No, i.e. the Source of the Funds, held by us, and your total Source of Wealth is from salaries/bonuses not provided in Section 2, **please provide the same details**, requested in section 2.1 'Previous Employment Status' below (use a separate piece of paper if you require more space).

Section 5. (continued)

Please answer the questions below for either/both Source of HSBC Expat Funds and Source of Total Wealth.

Please provide as much information as possible and make sure you include all related supporting documentation. Please use a separate piece of paper if you require more space.

1. Your Retirement Income – Do you receive income from pension or other sources of retirement income? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. When did you retire? (mm/yyyy)		
b. What was your occupation?		
c. What was your final salary when you retired?	£ per annum	£ per annum
d. How much retirement income do you receive?	£ per annum	£ per annum

2. Business Ownership – Do you or have you owned a business that has contributed towards your wealth? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. What is/was the name of the business?		
b. When was the business established? (yyyy)		
c. What is/was the nature of the business?		
d. What percentage of the business did you own?		
e. What was the average annual revenue?	£ per annum	£ per annum
f. In what jurisdictions did the business operate?		
g. Where did the capital to establish the business originate from?		

3. Property related income – Has the rental or sale of a property contributed towards your Source of Funds or Wealth? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. Where is the property located?		
b. When did you sell the property or when did the rental begin? (mm/yyyy)		
c. How much do/did you earn from sale or rental? (please indicate an annual amount in case of rental)	£ per annum	£ per annum
d. Where did the funds to buy the property originate from?		

4. Inheritance – Have you received income from an inheritance? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. Whom did you inherit from and what was their relationship to you?		
b. What date did you receive the inheritance? (mm/yyyy)		
c. What was the total amount inherited?	£	£
d. How were the inherited funds originally generated?		

5. Income from shares and investments – Have you received any income from shares or investments? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. What products are/were held?		
b. What income do/did you receive? (e.g. dividends)	£ per annum	£ per annum
c. What date do/did you receive the income? (mm/yyyy)		
d. Where did the original funds to invest originate from?		

Section 5. (continued)

6. Income from gifts – Have you received any income from gifts?

☐ Yes ☐ No

If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. Who gave you the gift and what is your relationship to them?		
b. What was the reason for the gift?		
c. What did you receive?	£	£
d. What date did you receive the gift? (mm/yyyy)		
e. Where did the original funds to generate the gift originate from? (use a separate piece of paper if you require more space)		

7. Have you received/are you receiving income from another person or entity (e.g. a spouse/parent or trust set up etc)

☐ Yes ☐ No

If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. What was/is the nature of the source?		
b. What income did/do you receive?	£	£
c. What date did/do you receive the income? (dd/mm/yyyy)		
d. Please provide the following details for the contributor:		
Full Name		
Date of Birth (dd/mm/yyyy)		
Relationship to you		
Country of Residence		

8. Any other income – Have you received any other income that does not fit into any of the categories above?

☐ Yes ☐ No

If Yes, please answer the questions below	Please complete if this is a Source of the Funds for this application	Please complete if this is a Source of your total Wealth
a. What was the nature of the source?		
b. What income did you receive?	£	£
c. What date did you receive the income? (use a separate piece of paper if you require more space)		

For any other information you feel is relevant, please complete on a separate piece of paper. We may require additional information regarding the Source of Funds and Source of Wealth in order to meet the due diligence requirements of our regulator. We will contact you if this is required, however, please make sure that you have provided all relevant information that may be appropriate.

By signing this form, I declare that all statements made are, to the best of my knowledge and belief, correct and complete. I understand that the information supplied will be used to update my personal details held by you and that you may contact me again if documentation is required to support a change in details. I will also update HSBC Expat within 60 days, if my personal details, including tax residency change. I agree that HSBC Expat can use the information provided as specified in the Terms of Business, copies of which I have received.

Customer
Signature

Date

D	D	M	M	Y	Y	Y	Y
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Section 6.

Certification of Identification Document

A certified copy of your **current passport or national ID card** is acceptable to confirm your identity. The copy must include your photograph, the document number, signature, date of birth, place of birth and expiry date. Multiple nationality citizens will need to provide copies of all passports. The document must be certified within the last three months and be in English. We only accept certified copies that have been translated into English, providing both the foreign and English copies are certified as required below. Please note that the certification/translation must be completed by a person who is independent to you.

6.1 Who can Certify your Documents

The following people can certify photocopies of your documents:

- Bank Manager of a licensed, regulated bank
- Embassy Consulate or High Commission Official
- Lawyer or Notary Public*
- A Member of the Judiciary or a Senior Civil Servant
- Actuary* of the country of issue of the documentation
- Accountant or Tax Adviser*

*Who is a member of a recognised professional body

If you are a Hong Kong resident, you will need to provide a certified copy of your Hong Kong Residency ID in addition to your passport.

Place original identification document
here and photocopy

If your ID does not fit in this space, please make a separate copy and ensure all the details requested in Section 7.2 are included on that copy.

6.2 Certification of Identification – Please complete in block capitals

The certifier must sign the copy of the document as proof of sighting to prevent any delays in processing.

I confirm that I have met this individual and this is a true and accurate copy of the original document that I have seen and that the photograph bears a true likeness.

Full Name of Certifier	<input type="text"/>
Employer	<input type="text"/>
Profession	<input type="text"/>
Address	<input type="text"/>
Employer Contact Email Address	<input type="text"/>
Employer Contact Telephone Number	<input type="text"/>
Signature of Certifier	<input type="text"/>

Please add professional stamp if held

Date

D	D	M	M	Y	Y	Y	Y
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If you need help, call us on +44 1534 616 306.

(Continued on next page)

Section 7.

Proof of Address

We can accept a letter/bill from a utility provider, bank/mortgage/credit card statement (other than from HSBC Expat), government authority letter or a telephone bill (landline only). Unfortunately we cannot accept electronic bills. The document must be dated within the last three months and confirm your principal residential address. This can be an original printed document or a certified copy. Any copies must be certified within the last three months and be in English. Please provide both foreign and English copies as required below. Please also note that the translated copy must be completed by a person who is independent to you.

Please use this certification page to assist you in a successful submission.

7.1 Who can Certify your Documents

The following people can certify photocopies of your documents, on sight of the original document:

- Bank Manager of a licensed, regulated bank
- Embassy Consulate or High Commission Official of the country of issue of the documentation
- Lawyer or Notary Public*
- A Member of the Judiciary or a Senior Civil Servant
- Actuary*
- Accountant or Tax Adviser*

*Who is a member of a recognised professional body

7.2 Certification of Residential Address Proof – Please complete in block capitals

The certifier must sign the copy of the document as proof of sighting to prevent any delays in processing.

I confirm that the attached is a true and accurate copy of the original document that I have seen.

Full Name of Certifier	<input type="text"/>	Please add professional stamp if held
Employer	<input type="text"/>	
Profession	<input type="text"/>	
Address	<input type="text"/>	
Employer Contact Email Address	<input type="text"/>	
Employer Contact Telephone Number	<input type="text"/>	
Certified Address Document Issued by	<input type="text"/>	Date <input type="text" value="DDMMYYYY"/>
		Signature of Certifier <input type="text"/>

Please return your completed form and any required documentation to:

HSBC Expat, HSBC House, Ridgeway Street, Douglas, Isle of Man IM99 1BU, United Kingdom

We're here to help

- Please call +44 1534 616 306
- Alternatively, please call our 24/7 Contact Centre on:

Premier customers: +44 1534 616 313
Advance customers: +44 1534 616 212