

Reference Check Release Form for Previous Employers

Directions: Please complete, sign, and date the form below.

Applicant's Name: _____

Position Applied To: _____

Directions: In addition to the supervisor listed in your *Reference Check Release Form for Current or Most Recent Employer*, please provide the names and other requested information for another two of your *supervisors* at your previous employers. If any of your references have retired or since moved onto another company, please indicate so and provide the person's most current known contact information.

Reference # 1

Reference Name: _____

Reference Title: _____

Reference Company Name: _____

Reference Company Address: _____

Reference Email Address: _____

Reference Telephone Number: _____

Reference # 2

Reference Name: _____

Reference Title: _____

Reference Company Name: _____

Reference Company Address: _____

Reference Email Address: _____

Reference Telephone Number: _____

Certification

I authorize New York University (NYU) to contact my past employers, as well as the references identified above, concerning my prior employment, work performance, reputation and/or character. I further authorize my past employers, as well as the references identified above, to respond to oral and written inquiries from NYU regarding my prior employment, work performance, reputation and/or character.

I hereby release NYU, my past employers, the references identified above, and any agents thereof from any liability or damages incurred in connection with the request for or provision of the information sought herein.

Applicant's Signature

Date