Mentee Session Feedback Evaluation Form

To be completed by mentee

Mentee's Name: _____ Date: _____

Mentor's Name: _____ Date of next session: _____

Instructions: Please respond to the following statements using the scale provided below. Any additional qualitative comments can be provided at the end of the form. Please provide concrete examples to support your answers to these questions.

My mentor runs effective sessions, beginning the sessions on time and setting and adhering to an agenda.

Never						Always
	1	2	3	4	5	

My mentor provides appropriate feedback in a constructive manner

Never						Always
	1	2	3	4	5	

My mentor is aware of available development offerings and can identity valuable opportunities to improve my competency

Never						Always
	1	2	3	4	5	

Overall satisfaction with session

Ineffective						Effective
	1	2	3	4	5	

Additional Comments:

_____

_____

_____

Is there any assistance you need from the Career Counsellor/ Mentorship Program Coordinator?

_____

_____

_____

Mentor Evaluation Form

(Completed by the Mentee)

Please provide information and insight regarding the Office of Student Services Mentorship Program by indicating a rating value for the following questions related to the past semester's activities and the nature of the mentoring process.

Mentor's Name: Date:

Mentee's Name: Major:

Semester:

Describe the outcome of the goals established in the mentorship plan.

	Questions	Strongly Disagree -1	Disagree-2	Agree-4	Strongly Agree-5
1	My mentor was accessible and available				
2	My mentor communicated regularly with me				
3	My mentor assisted me with my career queries				
4	My mentor assisted me with improving my course work performance				
5	My mentor assisted me with my understanding of the academic routes to achieve my current career goals				
6	My mentor demonstrated a reasonable interest/concern towards me				
7	My mentor's behaviour and attitude generally is an example of professionalism				
8	I learned at least one important lesson about university life or life in general from my mentor				
9	I learned at least one important lesson about my career or professionalism from my mentor.				
10	I recommend my mentor for future professional or personal development activities.				
11	Overall, my mentor was an asset and a benefit to me.				
12	I anticipate an extended future relationship with my mentee.				

Mentee Signature: _____ Date: _____

Mentor Session Feedback Form (online)

To be completed by mentor

Mentee's Name: _____ Date: _____

Mentor's Name: _____ Date of next session: _____

Instructions: Please respond to the following statements using the scale provided below. Any additional qualitative comments can be provided at the end of the form. Please provide concrete examples to support your answers to these questions.

My mentee effectively uses time to ensure developmental goals are met.

Never					Always
1	2	3	4	5	

My mentee arrives at meetings on time and is prepared to brief me on recent progress and achievements

Never					Always
1	2	3	4	5	

My mentee lets me know if goals are unrealistic or action plan needs revision

Never					Always
1	2	3	4	5	

Overall satisfaction with session

Ineffective					Effective
1	2	3	4	5	

Additional Comments:

_____

_____

_____

Is there any assistance you need from the Career Counsellor/ Mentorship Program Coordinator?

_____

_____

_____

Mentor Evaluation Form (online)

Mentee Evaluation Form

(Completed by the Mentor)

Please provide information and insight regarding the Office of Student Services Mentorship Program by indicating a rating value for the following questions related to the past semester's activities and the nature of the mentoring process.

Mentor's Name: Date:

Mentee's Name: Major:

Semester:

Describe the outcome of the goals established in the mentorship plan.

	Questions	Strongly Disagree -1	Disagree-2	Agree-4	Strongly Agree-5
1	My mentee respected my time and professional responsibilities.				
2	My mentee made use of feedback provided throughout the mentoring relationship				
3	My mentee was accessible and available.				
4	My mentee communicated regularly with me.				
5	My mentee was concerned about academic problems and worked to remove these deficiencies.				
6	My mentee contacted me to assist with improving their course work performance.				
7	My mentee demonstrated a reasonable interest/concern towards me in my quest to offer assistance.				
8	My mentee's behaviour and attitude was generally professional and courteous.				
9	My mentee learned at least one important lesson about their professional interest, or life in general from me.				
10	I recommend my mentee for further professional or personal development activities.				
11	Overall, my mentee participated in most mentoring activities.				
12	I anticipate an extended future relationship with my mentee.				

Mentor Signature: _____ Date: _____