# Evaluation Form: Mentee's Progress

Mentee:_____ ___
Mentor:_____

Date:_____

*Please assess the mentee's progress in the following areas. Repeat this evaluation on a periodic basis to track development and growth.*

| Area of Evaluation | \|----------Satisfaction Rating----------\| | | | | | |
|---|---|---|---|---|---|---|
| | **Poor** | **Fair** | **Good** | **Very Good** | **Great** | **N/A** |
| 1. Mentee's progress to date | | | | | | |
| 2. Mentee's time management and organization skills | | | | | | |
| 3. Mentee's ability to create action plans and set goals | | | | | | |
| 4. Mentee's ability to follow thru and complete tasks | | | | | | |
| 5. Mentee's professional development plan | | | | | | |
| 6. Mentee's progress in research or scholarly projects | | | | | | |
| 6. Mentee's active participation in service activities | | | | | | |
| 7. Mentee's active participation in teaching activities | | | | | | |
| 8. Mentee's progress in scientific writing | | | | | | |
| 9. Mentee's participation in networking and/or collaborative activities | | | | | | |
| 10. Mentee's progress writing protocols, proposals, curriculum | | | | | | |
| 11. Mentee's progress in creating/improving _____ skills | | | | | | |
| 12. Your overall satisfaction with the Mentee's performance | | | | | | |

**Comments and suggestions:**

Adapted and modified from Regenstrief Center for Biomedical Informatics Junior Faculty Primary Mentor's Mentor Panel Report

*Indiana University School of Medicine Faculty Mentoring Resource Website, Office of Faculty Affairs and Professional Development http://faculty.medicine.iu.edu/mentoring*