

RESUME REVIEW SUMMARY

APPLICANT: _____

Rating Scale: Use to represent your evaluation of areas below
5 = Excellent 4 = Good 3 = Average 2 = Fair 1 = Poor

Applicant Ranking:
_____ Top 3
_____ Top 10
_____ Maybe
_____ No

Education
Degree(s)/Discipline(s): _____

Comments: _____

Experience (Consider type & level of experiences, leadership/management/staff supervision, breadth of planning, experience in essential areas, sense of exposure to diverse employee populations, management levels, the public, experience in higher education and Catholic institutions)

Summary: _____

Comments: _____

Special Accomplishments, Interests, Experiences (Consider cover letter, resume, professional affiliations, projects, awards, citations, volunteer work, grants)

Comments: _____

Interest & Vision Indicators (Consider reason(s) applying, career path status, professional goals, sense of position purpose, insights into role of position, why CUA?) _____

Overall Rating _____

Reviewer: _____