

## RESUME REVIEW SUMMARY

**APPLICANT:** \_\_\_\_\_

Rating Scale: Use to represent your evaluation of areas below  
5 = Excellent   4 = Good   3 = Average   2 = Fair   1 = Poor

Applicant Ranking:  
\_\_\_\_ Top 3  
\_\_\_\_ Top 10  
\_\_\_\_ Maybe  
\_\_\_\_ No

☐

### Education

Degree(s)/Discipline(s): \_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐

**Experience** (Consider type & level of experiences, leadership/management/staff supervision, breadth of planning, experience in essential areas, sense of exposure to diverse employee populations, management levels, the public, experience in higher education and Catholic institutions)

Summary: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐

**Special Accomplishments, Interests, Experiences** (Consider cover letter, resume, professional affiliations, projects, awards, citations, volunteer work, grants)

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐

**Interest & Vision Indicators** (Consider reason(s) applying, career path status, professional goals, sense of position purpose, insights into role of position, why CUA?) \_\_\_\_\_

\_\_\_\_\_

☐

**Overall Rating** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Reviewer:** \_\_\_\_\_