Massachusetts Libraries

BOARD OF LIBRARY COMMISSIONERS

Library Services & Technology Act (LSTA) Direct Grant Program

FY2018 Review Form

The Massachusetts Board of Library Commissioners seeks proposals in the various LSTA grant categories that clearly identify the need for the project, a viable solution and an evaluation methodology to determine whether or not the project was successful.

Please read through the application as a whole and briefly answer the following questions.

I. What are the strengths, both general and specific, of the proposed project?
II. What are the weaknesses, both general and specific, of the proposed project?
III. What would you consider to be the most valuable contributions to the institution and the target audience?

Once you have provided a narrative response to these questions, use the information that you have compiled to assign numerical scores to the categories listed below.

Please include a numerical score for the following sections. Additional narrative comments are also useful and should be included in a general summary at the end of this sheet. Evaluate the proposal using the following criteria and point scale:

LSTA Project Evaluation	**Points possible**	**Your rating**
Project Overview: Applicant makes a clear case for the importance/value/ usefulness of the project.	**5**	
Needs Statement: The case is made for the project as a reasonable, appropriate response to an identified need.	**25**	
Solution, Objectives, Activities, and Communication Plan: The solution will result in a sustainable project; the applicant suggests a clearly defined scope and activities with a solid plan to communicate with the target group and community.	**30**	
Evaluation: There is a clear delineation of inputs, outputs that support the project. The outcomes are designed to effect changes and suggest a direct impact on the target group.	**25**	

Budget: The Budget is detailed and demonstrates an effective use of grant funds to carry out the project as outlined.	**15**	
Total points	**100**	

Please provide a recommendation for the proposal. The MBLC should take the following action:

Please include specific written comments here that support your rating: