



UNIVERSITY OF MASSACHUSETTS
AMHERST

227 Whitmore Administration Building
181 Presidents Drive
Amherst, MA 01003-9313

OFFICE OF THE DEAN OF STUDENTS

voice: 413.545.2684
fax: 413.545.9704

Private Investigator Clearance Request Form

Investigator Information

Attach Business Card

Signature: _____

Date: _____

Note: If you do not have a business card, please present a valid photo ID to the Dean of Students Office Staff. A copy of the ID will be made for our records.

Student Information

Student Name: _____ UMass ID: _____

Last, First MI

Date of Birth: ____/____/____

Mode of Delivery

☐ Pick Up (3 Business Days) – Ready after 3 PM

☐ Mail (5-7 Business Days)

Address City, State Zip Code

Note: The expediting window is subject to change upon an internal review of your records

The request must also include documentation signed by the student granting the Dean of Students Office permission to share his/her information.

For Dean of Students Office Use Only

Date
Received:

Received by: _____

Date Processed: _____

Hard Copy Filed: ☐ Yes

Sign upon Receipt: _____ Date: _____