



UDL-MSP/L2-001-(01)	Customer Complaints		
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Ref. Procedure: MSP-002 for Customer Complaints Handling Ref. Clause: 4.8 Document Control

CUSTOMER COMPLAINT FORM

Complaint No: _____ (For office use only)	
Ref No: _____ (Receipt No or any other reference)	
Name: _____	
Address: _____ _____	
Contact No: _____	
Complaint Description / Suggestion: _____ _____ _____ _____	
Notify me on the action taken: YES NO	
Signature: _____	
Date: _____	