

American Baptist Churches of Los Angeles, Southwest and Hawaii

BACKGROUND VERIFICATION FORM



DISCLOSURE

This is to inform you that the American Baptist Churches of Los Angeles, Southwest and Hawaii, hereafter known as "the Employer", requests a consumer report from Trak-1 Technology, a consumer reporting agency, for the purpose of evaluating you, the applicant/employee, for employment, volunteer service or a contracted position, including retention as an employee, volunteer or independent contractor.

This report may contain information bearing on your character, general reputation, and personal characteristics from public or private record sources.

California Notice

You have the right under Section 1786.22 of the California Civil Code to contact Trak-1 Technology during their normal business hours to obtain your file for your review. You may obtain such information as follows:

1. In person at Trak-1's office address at 7131 Riverside Parkway Tulsa, OK 74136. You will need to furnish proper identification prior to receiving your file. You may have someone accompany you and should inform said person that they also have to present reasonable identification. If you want Trak-1 to disclose or to discuss your information with this third party, you may be required to provide a written statement granting Trak-1 permission to do so.
2. By certified mail, if you make a written request (and provide proper identification) to have your file sent to a specified addressee.
3. By telephone, if you have previously made a written request and provided proper identification. Trak-1 Technology's telephone number is (918) 779-7000. Their fax number is (918) 779-6500.

Trak-1 Technology has trained personnel to explain any information that is furnished to you and to explain any information that is coded.

AUTHORIZATION/CONSENT

During the application process and at any time during the tenure of my employment or service with the Employer, Trak-1 Technology will act on behalf of the Employer to procure a consumer report (known as an investigative consumer report in California) which I understand may include information regarding my character, general reputation, or personal characteristics. This report may be compiled with information from court record repositories, departments of motor vehicles, past or present employers and educational institutions, government occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied.

In particular, the Employer seeks to procure an investigative consumer information report involving all of the following background areas:

- National Criminal File Check
- Sex Offender Registry Search
- Social Security Number Search

By my signature below, I authorize Trak-1 Technology on behalf of the Employer to procure background information in the all of the above mentioned areas.

Applicant/Employee Signature

Today's Date

Print First Name

Middle Name (_ None)

Last Name

Street Address _____

City, State, Zip _____

Drivers License Number _____ Is this a California Number? Yes ___ No___

Date of Birth * ____ / ____ / ____
 MM DD YYYY

Social Security Number * ____ - ____ - ____
 xxx xx xxxx

* For identification purposes only

Minnesota (MN) & Oklahoma (OK) Residents please note: In connection with your application for employment/service, you have a right to obtain and review your consumer report by checking the appropriate box below:

___ YES, I am a resident of MN and would like a free copy of my consumer report.

___ YES, I am a resident of OK and would like a free copy of my consumer report.

California (CA) Residents please note: Under CA law, you have a right to receive a free copy of your investigative consumer report by checking the appropriate box below:

___ YES, I am a resident of CA and would like a free copy of my investigative consumer report.

Email: _____