

Dear Customer,

Please take a print of this registration form, fill in the details and return it to the centre of your choice along with the complete payment for the workshop.

| English Language Centre, Gurgaon | British Council Office, Mumbai |
|---|--|
| Vikas Malhotra Corporate training manager British Council 17, Kasturba Gandhi Marg New Delhi - 110001 | Nitya Meenakshi Krishnan British Council Division 901, 9th Floor, Tower 1, One Indiabulls Centre, Senapati Bapat Marg, Elphinstone Road (W), Mumbai 400013 |

All fields are mandatory.

1. Your full name:
2. Your mobile number: +91 - _ _ _ _ _
3. Your e-mail id:
4. Your Date of Birth (DD/MM/YYYY): _ _ / _ _ / _ _ _ _
5. Workshop (s) you are applying for (please tick on the check boxes):

| Gurgaon | | | Mumbai | | | |
|---|--|-----------------|--------------------------|-----------------------------|--------------------------------|-----------------|
| Workshop | Time/Date | Price* (INR) | | Workshop | Time/Date | Price* (INR) |
| International English (6 hours) | 10 and 11 Feb 16.30 - 19.45 pm | 2,600 | <input type="checkbox"/> | Report Writing (6 hours) | 14 Feb 10.00 to 17.00 pm | 2,600 |
| Report Writing (6 hours) | 13 Feb 15.30 - 19.45 pm 14 Feb 15.30 - 17.30 pm | 2,600 | <input type="checkbox"/> | | | |
| International Business Communication (12 hours) | 17, 18, 20 Feb 15.30 - 19.45 pm | 5,000 | <input type="checkbox"/> | | | |
| Effective Business Correspondence (12 hours) | 24, 25, 27 Feb 15.30 - 19.45 pm | 5,000 | <input type="checkbox"/> | | | |

*per person

Venue of the workshops:

| Gurgaon | Mumbai |
|---|---|
| UK India Business Council (UKIBC) 7 th floor, Tower-B, Infinity Tower, DLF Cyber City, Gurgaon 122002 (Paid common parking space available) | British Council Division 901, 9th Floor, Tower 1, One Indiabulls Centre, Senapati Bapat Marg, Elphinstone Road (W), Mumbai 400013 (Paid parking available) |

Payment terms:

Please send a signed copy of this form along with complete payment. You can pay through following available options.

1. Cash – to be submitted directly at New Delhi British Council office. Option not available in Mumbai.
2. Card – walk in to our New Delhi / Mumbai British Council office for payment through credit/debit card. We accept Master & Visa card only.
3. Demand Draft – send us a demand draft in favour of “British Council Division” payable at the respective location (New Delhi / Mumbai).
4. Cheque - send us a cheque in favour of “British Council Division” payable at the respective location (New Delhi / Mumbai).

Terms and conditions:

1. Participation will be confirmed only on receipt of a signed copy of the registration form and workshop fees.
2. Registration fee, once paid, is non-refundable/non-transferable.
3. Places are limited. Registration is on a first come first served basis.

☐ I have clearly read and understood the above Payment terms and agree to British Council's terms and conditions.

Name: _____ Signature: _____

Date: _____