

STUDENT DIRECT DEPOSIT FORM

Boston College will process all expense reimbursement payments by Direct Deposit into your bank account. Once you are set up you will receive an e-mail notification from wsadmin@bc.edu for each payment stating the amount, a brief payment description and the estimated deposit date. Please follow the directions below to ensure payments are properly received.

If you are currently a Student Employee of Boston College and receive payroll checks your information from Agora if required

Confirm the last four digits of your Bank Account in Agora ____/____/____/____*

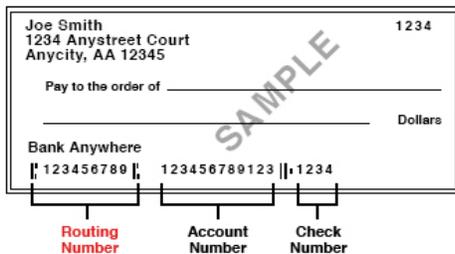
Your bank account information can be found in *Agora>>PeopleSoft Human Resources>>Self Service>>Payroll and Compensation>>View Paycheck**

If you are not a Boston College Student Employee your banking information is required

Bank Name _____

Routing number (9 digits) _____

Bank Account Number _____



I authorize Boston College to process payments directly to my bank account. I understand it is my responsibility to verify that payments issued by Boston College have been credited to my account before attempting to draw on the funds. I understand this authorization will remain in effect until I notify Boston College in writing of an account number change.

Student Information:

Name (print) _____ **Eagle Id** _____

Home address _____

Signature _____ **Date** _____