

# SECURITY DEPOSIT RELEASE FORM

We \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Tenants releasing security deposit)

authorize \_\_\_\_\_ to release our Security Deposit Refund

(Building Name)

for our Apartment # \_\_\_\_\_ located at \_\_\_\_\_

to \_\_\_\_\_

(Payee)

and mail it to the following address \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

\_\_\_\_\_

(Tenant Signature)

## **PLEASE NOTE:**

If all tenants listed on the Lease agreement do not sign this form, the security deposit check will be made payable in all tenants name listed on the original Lease Agreement. No checks will be mailed in the absence of a forwarding address; instead a copy of the Move-Out Statement will be mailed to the rental address with a request for a forwarding address within 21 days of the vacate date.