

LEASE ASSIGNMENT

Address: _____ Apt. No. _____ Date submitted: _____
Terminating Lessee _____ New Lessee _____
Desired Effective Date: _____ Present Lease Dated: _____ Term: _____
Lessor: Wolfe & Associates, Property Services
Remaining Lessees: _____

Terms and conditions:

- The new lessee agrees to accept the apartment in its present condition and assume responsibility for expenses incurred for cleaning or damage per the lease agreement.
- Transfers of all funds including deposit and pre-paid rent shall be done between the terminating lessee and the new lessee and or the remaining residents on the lease.
- New Lessee acknowledges by initialing here _____ that they are aware of an outstanding balance in the amount of _____ due to Lessor as of _____ 2012, and upon executing this document and the lease agreement, will be responsible for any outstanding balance due to Lessor.
- New Lessee acknowledges by initialing here _____ that they are in receipt of existing violation notices pertaining to this lease noted here: _____.
- It is the terminating lessee's responsibility to see that signed documents are delivered to Lessor.
- Assignment is not valid or complete until the New Lessee has signed the lease agreement.
- Payment of the \$165 non refundable lease assignment fee is due at the time this form is submitted.
- One Lease Assignment form is required for each terminating lessee.

Terminating Lessee hereby agrees to the above:

By: _____ Date: _____

New Lessee hereby agrees to the above and acknowledges that he/she has read and received a copy of the above referenced lease and hereby agrees to be responsible for the performance of all terms and conditions therein.

Signature of New Lessee

Date

We, the **Remaining Lessee(s)**, hereby agree to the above:

Name (Please Print)

Contact Tel #

Signature

Date

Name (Please Print)

Contact Tel #

Signature

Date

Name (Please Print)

Contact Tel #

Signature

Date

Name (Please Print)

Contact Tel #

Signature

Date

Name (Please Print)

Contact Tel #

Signature

Date

W&A (office use): Lease assignment fee paid _____

Terminating resident removed from lease _____ New Resident added to lease _____