

# Consent form

## Specific purpose

Reference number		Event	
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### How will the photograph(s) be used?

<b>Details of photography</b>
What will the photograph(s) be used for

What will the photograph(s) appear in

How long will the consent conditions last for		from date	
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The photograph(s) taken of you today will be used solely for the activities of Barnet Council and will appear in our promotional material, whether in printed or electronic form (for example, websites, film, multimedia products).

Please note that websites can be seen worldwide and not just in the UK where UK law applies.

### How will the photograph(s) be stored?

We will store your photograph(s) securely in our image library up to the time specified above. Your consent will automatically expire after this period. However the photograph(s) will be stored and retained in our archive indefinitely.

### Your consent

Please provide the information requested below which will give us your consent to use your photograph(s) under the conditions outlined above and the terms of the Data Protection Act 1998.

<b>Details of person appearing in photograph(s)</b>	
If you are under 18 this section will need to be filled in and signed by your parent/guardian	
Print name	
Parent/guardian name	Contact no
Email	

Signature

Date

# Event notice

Reference number		Event	
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**A photographer will be recording today's event.**

**By entering this event you are consenting for your image to be used in promotional material that may be created from photography taken today.**

**All aspects of the event will be covered and it is possible you may appear in some photographs. If you do not wish to be in any photographs please inform a staff member who will ensure the photographer is informed.**

**Please note there may be flash photography.**

## **How will the photograph(s) be used?**

The photograph(s) taken of you today will be used solely for the activities of Barnet Council and may appear in any of our promotional material, whether in printed or electronic form (for example, websites, film, multimedia products).

On occasion we may need to release the photograph(s) to the media. Every effort will be made that the photograph(s) will not be used outside of the context that they are taken in today.

Please note that websites can be seen worldwide and not just in the UK where UK law applies.

## **How will the photograph(s) be stored?**

We will store your photograph(s) securely in our image library for no longer than five years and your consent will automatically expire after this period. However the photograph(s) will be stored and retained in our archive indefinitely.

## **Do you have questions about today's event?**

Please call 020 8359 2000 and we will be happy to help you.

Please have the reference number quoted at the top of this notice to hand when you call.

# Consent form

## Terms and conditions of use

- the terms 'photography' and 'photograph' in the context of this form covers the capturing of still or moving imagery
- the term 'consent will automatically expire' in the context of this form means we will no longer create new promotional material, whether in printed or electronic form, using the photograph(s) without obtaining your consent again
  - any promotional material created within the consensual period will remain in circulation until the end of its promotion life, unless deemed inappropriate to do so
- we will not include personal details of any person in a photograph, whether in printed or electronic form, without good reason (for example, we may include the full name of a competition prize winner if we have their consent).