



File # _____

Xref Vac # _____

LEASE EXTENSION REQUEST FORM

Please accept this letter as my request to extend the termination date of my present lease agreement from

_____ to _____ for apartment # _____
at _____. The rate for this extension term is to be \$ _____ per month.

Except as specifically amended herein, the terms and conditions of the original lease are hereby ratified and confirmed and shall remain in effect for the extension term.

Comments/Reasons for request:

Tenant Signature Date

Co-Tenant Signature Date

APPROVAL: _____
Rental Manager Date