TRAINING RECORD AND FEEDBACK FORM

This form is provided to support CPD evaluation and planning. It is intended as a reference document for performance management discussions. We suggest the completed version is kept in your **professional portfolio**.

Assessed and Supported Year in Employment (ASYE) Programme Module 4 (Tools for Communicating and Engaging)	
RZ084	ALL

WHO SHOULD ATTEND

Newly Qualified Social Workers (NQSWs) taking part in the ASYE programme working with children, young people, their families and carers during their first year of employment

COURSE PRE-REQUISITES

- ► attendance at Children's Services induction training
- ► registration with DfE as part of the ASYE programme
- ► attendance at ASYE programme days 1-3
- ► candidates must have the support of their team and line manager to ensure full attendance at the ASYE taught modules 1-9

PARTICIPANTS WILL LEARN HOW TO

- ► recognise the importance of obtaining the child's view in statutory visits, reviews and within the assessment process
- ► understand the rationale for direct work with children and young people
- ► develop skills to enable direct work with children to gain views
- ► reflect on their current communication skills
- ► use a variety of techniques when communicating with children and young people
- ► promote participation and engagement when communicating with children, young people and their families
- ► devise a plan for matching communication methods to the specific needs of the child or young person

COURSE CONTENT AND METHODOLOGY

- ► the course is part of a programme of nine taught sessions
- ► attendance and participation on these days forms part of the programme requirements
- ► learning will be developed on these taught days through presentations, scenarios, group discussions, group work and through sharing practical tools, resources and links to research
- ► at the end of the 12 month period, candidates ability to meet the requirements of the programme is assessed through the submission of the ASYE portfolio of evidence

INTENDED IMPACT ON PRACTICE

- ► extension to competence, knowledge and skills gained during the social work degree programme
- ► reflection on the importance of obtaining the child's view in statutory visits, reviews and within the assessment process
- ► use of skills learnt from the session to enable direct work with children to gain views
- ► enhanced communication skills
- ► development of a 'toolkit' using a variety of techniques for communicating with children and young people
- ► promotion of participation and engagement when communicating with children, young people and their families

PRESENTED BY

Workforce Development Team

RZ084B Start Date: 27/02/2013

Attended by…

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Reason for attending the course

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Key points from the course relevant to me/others

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Planned follow-up (whole school/team)

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Ways this will inform/develop my practice

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Date…

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