

ASiF CLASSROOM & PRIVATE STUDIO - Monthly Dues - Invoice Form

Please read this form carefully and submit your monthly rent and dues with a completed invoice each month. Copies are available on the ARTISTS/RESIDENT RESOURCES page of the ASiF Website and in the Rent/Dues Binder on Amanda's desk, thank you!

RESIDENT NAME: _____ MONTH/YEAR: _____

1. Private or Shared Studio Rent: _____ \$ _____

2. Maintenance / Janitorial / Administrative (All residents) + \$10.00

4. Show Fees (\$20 entry fee for (show name): _____ gallery show + \$ _____

5. Commissions on studio sales (20%):
 Artworks : _____ Total: \$ _____ 20% Commission + \$ _____

All private studio sales support ASiF with a 20% gallery commission. Please list sales that occurred when a gallery attendant was not present, calculate and list the 20% commission here. If a gallery attendant is on duty you may send them with your artwork and gallery tag to be written up, packaged and or bagged.

6. Classroom Rental Time - CERAMICS - MIXED MEDIA - PTG/DWG/PRINT

Check the calendar and multiply daily classroom hours by number of weekdays in this particular month.

Classroom rental is \$12 per hour for 1 CLASSROOM...

2nd adjoining classroom is an additional \$8 per hour = 2 CLASSROOMS for \$20 per hour.

CLASSROOM	WEEKDAY	# HRS PER WK	# OF DAYS PER MONTH	TOTAL HRS PER MONTH	@ \$12 PER HOUR	@ \$8 PER HOUR	CLASSROOM TOTALS \$
						GRAND TOTAL:	\$

7. Utilities (Heat or Air Conditioning use) \$2 PER HOUR - As applies :Multiply by # of HRS USED : \$ _____

8. Seasonal - Open House Event Promotions (\$12 - 4 x per year / Winter-Spring-Summer-Fall) \$ _____

9. Kiln Firing (See Denise or Claudia for cost per firing): + \$ _____

10. Ceramic Studio Tech Fee (\$25 per month for Ceramics Studio Residents) -/+ \$ _____

TOTAL DUES: METHOD OF PAYMENT (Circle one) CASH - CHECK = TOTAL: \$ _____