

Card Access Request

Questions about this form? Please call 701-231-7911

Date: _____

Date Received:

[illegible]

***Access to A. Glenn Hill building requires justification. Access to this building is only granted for a single semester at a time.**

Requested by:

Signature	Phone #	Date	Department
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Dept Authorization:

Signature	Phone #	Date	Department
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Key Control Official:

Signature	Phone #	Date	Department
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FM Authorization:

Signature	Phone #	Date	Department
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Route this completed form to :

Facilities Management-
Thorson Maintenance Center

Phone (701) 231-7911
Fax (701) 231-8008