



TEXAS TECH UNIVERSITY

Office of Graduate and International Admissions
Box 41030
Lubbock, TX 79409-1030
Tel.: (806) 742-2787
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Residence Questionnaire:

Texas Higher Education Coordinating Board rule 21.731 requires each student applying to enroll at an institution to respond to a set of core residency questions for the purpose of determining the student's eligibility for classification as a resident. The following information will be used to determine residence classification or reclassification for tuition purposes. Additional information or documentation may be requested.

Part A – Student Basic Information

All students must complete this section.

Last Name _____ First Name _____ Middle Name _____ Previous Name (if any) _____
Date of Birth _____ TechID Number (Please do **NOT** enter a Social Security Number) _____

Part B – Previous Enrollment

All students must complete this section.

- During the 12 months prior to the term for which you are applying, did you attend a **public** college or university in Texas in a fall or spring term?
Yes _____ No _____
If you answered **no**, please go on to **Part C**. If you answered yes, complete questions 2-5.
- What Texas **public** institution did you last attend? (Give full name, not just initials)

- In which terms were you last enrolled? (Check all that apply.)
_____ Fall 20__ _____ Spring 20__
- During your last semester at a Texas **public** institution, did you pay resident (in-state) or non-resident (out-of-state) tuition at that institution?
_____ Resident (in-state) _____ Non-Resident (out-of-state) _____ Unknown
- If you paid in-state tuition at your last institution, was it because you were classified as a resident or because you were a non-resident who received a waiver?
_____ Resident _____ Non-Resident with Waiver _____ Unknown

IMPORTANT: If you were enrolled at a Texas **public** institution during a fall or spring semester within the previous 12 months and were classified as a Texas resident, **skip to Part I**, sign and date this form, and submit it to the Office of Graduate Admissions. Otherwise, proceed to Part C.

Part C – Residency Claim

Are you a resident of Texas? Yes _____ No _____
If you answered **yes**, continue to **Part D**.
If you answered **no**, complete the following question and continue to **Part I**.
Of what state or country are you a resident? _____
If you are **uncertain**, continue to **Part D**.

Part D – Acquisition of High School Diploma or GED

- Did you graduate or will you graduate from high school or complete a GED in Texas prior to the term for which you are applying?
b. If you graduated or will graduate from high school, what was the name and city of your high school?

- Did you live or will you have lived in Texas during the 36 months leading up to high school graduation or completion of the GED?
- When you begin the semester for which you are applying to Graduate School, will you have lived in Texas for the previous 12 months?
- Are you a U.S. citizen or permanent resident?

Yes	No

Instructions to Part D:

- If you answered no to question 1 or 2 or 3, go to **Part E**.
- If you answered yes to all four questions, go to **Part I**.
- If you answered yes to questions 1, 2 and 3, but no to question 4,
 - Complete a copy of the Affidavit provided as an attachment to this form,
 - Complete **Part I** of this form, and
 - Submit both forms to the Office of Graduate Admissions

Part E – Basis of Claim to Residency*To be completed by everyone who did not answer yes to Part D, questions 1, 2 and 3*

1. Do you file your own federal income tax as an independent taxpayer?

Yes _____

No _____

(An independent tax payer should not be claimed as a dependent for tax purposes by another person. If you file a joint return with your spouse, answer "yes.")

2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed legal guardian? (To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one-half of your support. A stepparent does not qualify as a parent if s/he has not adopted the person completing these questions.)

Yes _____

No _____

3. If you answered no to both questions above, who provides the majority of your support?

Self _____

Parent/Guardian _____

Other (list) _____

Instructions to Part E:

- If you answered yes to question 1, go to **Part F**.
- If you answered yes to question 2, go to **Part G**.
- If you answered "yes" to both questions 1 and 2, skip to **Part G**.
- If you answered no to questions 1 and 2 and self to question 3, go to **Part F**.
- If you answered no to questions 1 and 2 and parent/guardian to question 3, go to **Part G**.
- If you answered no to questions 1 and 2 and other to question 4, go to **Part H**, provide an explanation, and complete Part I.

Part F – Questions for Students who Answered Yes to Question 1 or Self to Question 3 of Part E*Do not enter data in the gray blocks.*

1. Are you a U.S. Citizen?

2. Are you a Permanent Resident of the U.S.?

3. Are you a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (You should have received a fee/filing receipt or Notice of Action (I-797) from USCIS showing your I-485 has been reviewed and has not been rejected).

4. Are you a foreign national here with a visa or are you a Refugee, Asylee, Parolee or here under Temporary Protective Status? If so, indicate which.

5. Do you currently live in Texas? If you are out of state due to a temporary assignment by your employer or other temporary purpose, please check "No" and explain in Part H.

6. a. If you currently live in Texas, how long have you been living here?

- b. What is your main purpose for being in the state? If for reasons other than those listed, give an explanation in Section H.

7. a. If you are a member of the U.S. military, is Texas your Home of Record?

- b. If not, what state will have been listed as your military legal residence for tax purposes on your Leave and Earnings Statement for the 12 months prior to enrollment?

Yes	No	Years	Mo.	Visa/Status
Yes	No			
		Months	Years	
Go to College []		Establish/maintain a home []		Work Assignment []
Yes	No			
State				
				Yes No

8. Do any of the following apply to you? (Check all that apply)

- a. Hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas?

If yes, date acquired: _____

- b. Have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future?

If yes, date acquired: _____

9. While living in Texas, have you: (Check all that apply)

- a. Been gainfully employed for a period of at least 12 consecutive months?
(Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships or research or teaching assistantships does not constitute gainful employment.)
- b. Received primary support through services from a social service agency for a period of at least 12 consecutive months?

10.

- a. Are you married to a person who has been classified as a Texas resident by a Texas public institution or who could answer "yes" to any part of question 8 or 9?
- b. If yes, indicate which question (and which part of the question) could be answered yes by your spouse::
- c. How long will you have been married to the Texas resident prior to enrollment?

Question:	
Months	Years

Skip Part G and go to Part H.

Part G – Questions for Students Who Answered Parent/Guardian to Question 3 of Part E

Do not enter data in the gray blocks

1. Is the parent or legal guardian upon whom you base your claim of residency a U.S. citizen?
2. Is the parent or legal guardian upon whom you base your claim of residency a Permanent Resident?
3. Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (He or she should have received a fee/filing receipt or Notice of Action (I-797) from the USCIS showing his or her I-485 has been reviewed and has not been rejected)
4. Is this parent or legal guardian a foreign national here with a visa or a Refugee, Asylee, Parolee or here under Temporary Protective Status? If so, indicate which.
5. Does this parent or legal guardian currently live in Texas? If he or she is out of state due to a temporary assignment by his/her employer or other temporary purpose, please check "No" and explain in Part H.
6. a. If he or she is currently living in Texas, how long has he or she been living here?
- b. What is your parent's or legal guardian's main purpose for being in the state? If for reasons other than those listed, give an explanation in Section H.
7. a. If he or she is a member of the U.S. military, is Texas his or her Home of Record?
- b. If not, what state will have been listed as his or her military legal residence for tax purposes on his or her Leave and Earnings Statement for the 12 months prior to enrollment?

Yes	No	Years	Mo.	Visa/Status
		Months	Years	
Go to College []		Establish/maintain a home []		Work Assignment []
State				

		Yes	No
8. Do any of the following apply to your parent or guardian? (Check all that apply)			
a. Hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas?			
If yes, date acquired: _____			
b. Have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future?			
If yes, date acquired: _____			

9. While living in Texas, has your parent or guardian: (Check all that apply)

- a. Been gainfully employed for a period of at least 12 consecutive months?
(Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expenses for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships or research or teaching assistantships does not constitute gainful employment.)
- b. Received primary support through services from a social service agency for a period of at least 12 consecutive months? Note: the dollar value of social services received may be combined with earnings to total at least one-half of tuition and living expenses for one 9-month academic year.

10.

- a. Is your parent or legal guardian married to a person who has been classified as a Texas resident by a Texas public institution or who could answer "yes" to any part of question 8 or 9?
- b. If yes, indicate which question (and which part of the question) could be answered yes by your parent or guardian's spouse:
- c. How long will your parent or guardian have been married to the Texas resident prior to enrollment?

Question:	
Months	Years

Continue to **Part H**.

Part H – General Comments

Is there any additional information that you believe we should know in evaluating your eligibility to be classified as a resident? If so, please provide it below.

Part I – Certification of Residency

All students must complete this section.

I understand that officials of the Office of Graduate Admissions at Texas Tech University will use the information submitted on this form to determine my status for residence eligibility. I authorize such officials to verify the information I have provided. I agree to notify the proper officials of the Office of Graduate Admissions of any changes in the information provided. I certify that the information on this application is complete and correct, and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment, or appropriate disciplinary action.

Signature _____

Date _____

GRADUATE AND INTERNATIONAL ADMISSIONS STAFF ONLY

Resident _____ Non-Resident _____ Other (explain) _____

Notes:

Staff Signature _____

Date _____

Attachment – Affidavit

STATE OF TEXAS

COUNTY OF _____

Before me, the undersigned Notary Public, on this day personally appeared

_____ ,

known to me, who being by me duly sworn upon his/her oath, deposed and said:

1. My name is _____. I am _____ years of age and have personal knowledge of the facts stated herein and they are all true and correct.
2. I graduated or will graduate from a Texas high school or received my GED certificate in Texas.
3. I resided in Texas for three years leading up to graduation from high school or receiving my GED certificate.
4. I have resided or will have resided in Texas for the 12 months prior to the census date of the semester in which I will enroll in the Graduate School at Texas Tech University.
5. I have filed or will file an application to become a permanent resident of the United States at the earliest opportunity that I am eligible to do so.

In witness whereof, this _____ day of _____, _____.

Signature

Printed Name

Student ID Number

SUBSCRIBED TO AND SWORN TO BEFORE ME, on the _____ day of

_____, _____, to certify which witness my hand and official seal.

Notary Public in and for the State of Texas