

ID Verification and Authorisation Form

This document is required if you are using one of the alternate types of identification, or if your driver licence has not passed its online check

- Please print this document, fill out all of the fields and send it back to us with a copy of your Photo ID.
For more information about valid Photo ID types and ways to get this form back to us, please refer to page 2.

or...

- If you do not wish to continue with this application, please call us on 0800 03 04 05 and let us know.

Your Details

Full Name

WooHoo ID or IRD Number

Applicable Authorisations

Please tick **ALL** of the following to authorise NZ Tax Refunds to be your tax agent.

- ☐ **Talk to the IRD**
By ticking this box NZ Tax Refunds Ltd will act on my behalf for all tax types (excluding Child Support) at Inland Revenue.
- ☐ **Find out my wages and tax information**
By ticking this box I give permission for NZ Tax Refunds Ltd to obtain my information from Inland Revenue.
- ☐ **Update my details**
By ticking this box I will be linked to NZ Tax Refunds Ltd. As my tax agent, NZ Tax Refunds Ltd will be able to update my details at Inland Revenue and will be able to access my information.
- ☐ **Collect my IRD mail**
By ticking this box I understand that my tax correspondence will be sent to NZ Tax Refunds Ltd.
- ☐ **Sort my tax**
By ticking this box I authorise NZ Tax Refunds Ltd to prepare, submit and sign tax returns and personal tax summaries on my behalf.
- ☐ **Manage my refund money**
By ticking this box I understand that my refund will be paid into NZ Tax Refunds Ltd trust account prior to the balance being refunded to me.
- ☐ **Stop when I tell you to**
By ticking this box I acknowledge that NZ Tax Refunds Ltd will act on my behalf until I choose to terminate this arrangement. I will contact NZ Tax Refunds Ltd and Inland Revenue to be delinked.

I confirm the information I have provided on this form is true and correct.

Your signature

Date

 / / (day/month/year)

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Types of Photo Identification we accept are:

- ✓ **New Zealand Driver's Licence**
Please include a copy of **both sides** of your current, valid driver's licence.
- ✓ **New Zealand Passport**
Please scan/copy the pages showing your photo, name and signature.
- ✓ **Overseas Passport with NZ Immigration VISA or Permit**
Please scan/copy the pages showing your photo, name, any pages showing current work, visitor permits or residency documentation and a signature.
- ✓ **New Zealand Firearms or Dealers Licence**
- ✓ **New Zealand 18+ Card**
- ✓ **International Drivers' Permit**
Issued by a member country of the UN Convention on Road Traffic
- ✓ **New Zealand Certificate of Identity**
Issued by the former Department of Labour, now the Ministry of Business, Innovation and Employment or Department of Internal Affairs.

Ways you can get this form back to us!

Postal Address:	NZ Tax Refunds Ltd. PO Box 28125, Christchurch 8242, New Zealand	Phone:	0800 03 04 05 (+64) 3 982 9504
		Fax:	(03) 982 9505
Office Address:	NZ Tax Refunds Ltd. 1 Durham Street, Christchurch 8023, New Zealand	PXT Number:	021 33 04 05
		Email:	team@nztaxrefunds.co.nz

Please note: If you require assistance, or are unable to print this form, speak to our tax experts on 0800 03 04 05 now, or email team@nztaxrefunds.co.nz.