



## Granby Community Television Field Equipment and Liability Form

GCTV equipment is available only to those who have completed the Field Production Workshop. I will not allow any unqualified individual to utilize this equipment. I accept financial responsibility for loss or damage due to negligence or misuse. I am responsible for returning and properly storing the equipment at GCTV. Failure to return equipment on time may result in suspension of privileges. It is recommended to check the working condition of equipment before removing from GCTV. Do not leave equipment unattended. Do not use in inclement weather. Do not leave equipment in extreme temperatures (ex: locked vehicle). Intended use of equipment is for GCTV productions only. I have read, understand and agree to the above.

\_\_\_\_\_ Signature \_\_\_\_\_ Date equipment out

Program \_\_\_\_\_

Producer \_\_\_\_\_

Return Date\* \_\_\_\_\_ Approx. Time \_\_\_\_\_

\*If returning equipment on a day or time different from above, please be sure the facility is open.

Fill in stock # for each item

Canon GL-2 Digital Camcorder..... \_\_\_\_\_ MiniDV Video Tape..... \_\_\_\_\_

Battery Pack..... \_\_\_\_\_ .....time used \_\_\_\_\_

MiniDV Tapedeck..... \_\_\_\_\_

Tripod..... \_\_\_\_\_

Dolly..... \_\_\_\_\_

Video Monitor..... \_\_\_\_\_

Headphones..... \_\_\_\_\_

Microphones:

    Wireless kit..... \_\_\_\_\_

    Radio Shack (Cardioid)..... \_\_\_\_\_

    Lavalier..... \_\_\_\_\_

    Rode Shotgun (w/cable)..... \_\_\_\_\_

    Mic Stand..... \_\_\_\_\_

Panasonic Video Mixer..... \_\_\_\_\_

Audio Mixer..... \_\_\_\_\_

S-VHS Video Cables..... \_\_\_\_\_

Audio Cables:

    XLR – XLR..... \_\_\_\_\_

    Splitter..... \_\_\_\_\_

Extension Cord..... \_\_\_\_\_

Power Strip..... \_\_\_\_\_

Staff initial on check out..... \_\_\_\_\_

If you experienced any problems with the equipment, please discuss this with a staff person. User initial upon return \_\_\_\_\_