

For enquiries dial 311 From outside the City of Toronto (416) 392-CITY (2489)  
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District Offices:

- North York                       Toronto and East York  
 Scarborough                     Etobicoke York

Date			Folder No.
Day	Month	Year	

**Type of Review** (please choose one only, see reverse for information)

- Preliminary Project Review (PPR)                       Zoning Certificate (ZC)

*Please type or print in ink*

**Project Location and Description**

Street No.	Street Name	Unit No.
Existing Use		Proposed Use

Project Description

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**Owner Information** (Mandatory for ZC Review)

Owner Last Name (If Person)		First Name	
Owner (If Company/Partnership)	Company Officer	Position	
Street No. and Name			Apt./Unit No.
City	Province	Postal Code	Area Code and Telephone No.

**Applicant's Declaration**

I,	Last Name	First Name	Area Code and Telephone No.
	Company Name (if applicable)		
of	Street No. and Name	Apt./Unit No.	Area Code and Fax No.
	City	Province	Postal Code
	Area Code and Mobile / Pager No.		
E-mail address			

**do hereby declare the following:**

- That I am  the owner as stated above  
 the owner's authorized agent  
 an officer/employee of ..... , which is an authorized agent of the owner.  
 an interested party (**applicable for PPR only**)
- That statements contained in this request form are true and made with full knowledge of all relevant matters and of the circumstances connected with this request.
- That the information included in this request and in the documents filed with this request are correct.
- That the plans and specifications submitted are prepared for the construction or alteration of the building or buildings described and are submitted in compliance with copyright law.
- That I understand that this review does not relieve the owner from complying with the Ontario Building Code Act, all applicable By-laws and Regulations.
- A Building Permit application made by the owner/applicant for this proposal within 1 year of the date of issuance of the Zoning Certificate will be eligible for a reduction in fees equal to the fee paid for the Zoning Certificate. This does not apply to PPR's.

**I hereby certify that I have read and agree to abide by the conditions above.**

.....  
 Applicant's Signature                      Date (mm/dd/yy)                      Building Division Witness                      Print Initials

**Office Use Only**

<b>PPR Fee:</b>	Estimated Value of Proposed Construction			Total PPR Fee
	Proposed GFA	Service Index (SI)	Estimated Permit Fee	Total ZC Fee
<b>ZC Fee:</b>	x	=	x 25% =	

The personal information on this form is collected under the City of Toronto Act, 2006 and the Building Code Act and will be used for processing building permit applications and creating aggregate statistical reports. Questions about this collection may be referred to the Customer Service Manager in the appropriate district at the number listed above.