



# PACE LAW SCHOOL

P A C E U N I V E R S I T Y

## Payment/Registration Confirmation Form

### COMPLETE AND RETURN:

MAIL: OFFICE OF ADMISSIONS, 78 NORTH BROADWAY, WHITE PLAINS, NY 10603

FAX: 914-989-8714

EMAIL: ADMISSIONS@LAW.PACE.EDU

NAME \_\_\_\_\_ STUDENT USER ID# \_\_\_\_\_

(Located on MyPace Portal)

### Method of Payment (Please check all that apply):

#### 1. Payment Enclosed:

Check # \_\_\_\_\_ Amount \$ \_\_\_\_\_ (Please make the check payable to Pace University)

Credit Card - **Please fill out credit slip below.**

#### Credit Card Authorization:

Card Holder's Name \_\_\_\_\_ Card Holder's Cell Phone Number \_\_\_\_\_

Card Type:  Visa  American Express  MasterCard  Discover

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

I HEREBY AUTHORIZE PACE UNIVERSITY TO CHARGE MY TUITION & FEES AGAINST THE CREDIT CARD I HAVE INDICATED ABOVE FOR THE FALL 2012 SEMESTER. (AMOUNT CHARGED \$ \_\_\_\_\_)

Card Holder's Signature \_\_\_\_\_

Date \_\_\_\_\_

#### 2. Online payment through MyPace Portal:

E-Check in the amount of \$ \_\_\_\_\_

Credit Card in the amount of \$ \_\_\_\_\_

#### 3. Deferment against Financial Aid Awards/Scholarship.

Amount of Award \$ \_\_\_\_\_ / FALL SEMESTER

#### 4. TuitionPay Plan:

Yes, I will use the TuitionPay installment plan and have forwarded my first payment to TuitionPay.

#### Mandatory Health Insurance for Full-time Students (Please check one):

Yes, I am a full-time student and will be utilizing the Student Accident & Sickness Insurance Plan, please charge my student account accordingly.

No, I will not be utilizing the Student Accident & Sickness Insurance Plan and have filed the required waiver form with the university through the MyPace Portal. (You must print a copy of the waiver for your records).

PRINT NAME: \_\_\_\_\_

**CONFIRMATION OF ON-LINE REGISTRATION:**

I, \_\_\_\_\_ am registered for my assigned course list for the fall 2012 semester and agree to  
(Signature of student)

be governed by the conditions that are prescribed online for Pace University School of Law (which I have read or have had the opportunity to read) respecting registration of students, scholarship, attendance, payments or abatement of fees, and other relations of students to Pace University. To the best of my knowledge I have answered all foregoing questions truthfully and accurately.

**DELINQUENCY OF OUTSTANDING BALANCES**

Delinquent outstanding balances, including those from installment payment plans, are subject to collection by the University or, at the University's option, its designated agent. Late charges and interest may be added to a delinquent outstanding balance. In addition, the actual collection expenses, including attorneys' fees, if any, incurred by the University will be added to the delinquent outstanding balance. The amount of the actual collection expenses and fees may exceed 50 percent of the delinquent outstanding balance (including any late charges and interest). Any student who has a delinquent outstanding balance is not eligible to enroll at the University. The University will not provide copies of transcripts to or on behalf of any student with a delinquent outstanding balance. A delinquent outstanding balance will be reported to all national credit bureaus and may significantly and adversely affect the student's credit history. The University may pursue legal action to recover the amount of the delinquent outstanding balance plus any late charges, interest, actual collection expenses, court costs, and attorneys' fees.

I have read the Delinquency of Outstanding Balances statement and agree to comply with the policy.

**ACKNOWLEDGMENT OF ACADEMIC POLICY:**

Standard 304 of the American Bar Association rules governing education programs states: "A law school shall not award full-time residence credit to a student who does not devote substantially all of the student's working hours to the study of law or engages in employment for more than 20 hours per week, whether outside or inside the law school. Regular and punctual class attendance is necessary to satisfy residence credit and class hour requirements."

I understand that both the ABA & Pace Law School Policy with reference to employment during the academic year by full-time students is such that employment shall be restricted to twenty (20) hours per week. I understand that it is the policy of the Academic Standing Committee of Pace University School of Law to refuse to consider the fact that a student worked in excess of twenty hours a week as special circumstance in deciding petitions for re-admission by students who have been dismissed for academic failure.

I have read the Acknowledgement of Academic Policy statements and agree to comply with the standard.

\_\_\_\_\_  
STUDENT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OPERATORS SIGNATURE / DATE