



IMMIGRATION CLEARANCE FORM

for International Students

INSTRUCTIONS

Welcome to Norwich University! The fact that you are visiting this form should mean that you have been accepted to a degree program at this historic institution and have submitted your commitment deposit. Congratulations!

In order for the International Center to issue you the required immigration documents (Form I-20 or Form DS-2019 in most cases) to facilitate your visa application (if applicable) and your arrival on campus, we need for you to provide us with the information below.

Once we receive all the information below, we will work within the US Department of Homeland Security's Student & Exchange Visitor Information System (SEVIS) to generate your Form I-20 or Form DS-2019. We will do this within 5 business days and will send the necessary forms and other pre-arrival information/instructions to you via DHL or other express courier. We will include your email with the courier so that you will be able to track your package along the way.

Before you start the form below, be sure to have with you scanned electronic copies of your passport identification page and scanned copies of proof of financial support (e.g., bank statements, sponsor letters, financial award letters, etc.), which you will be required to submit with this form. Failure to submit all required documents will delay processing of your Form I-20 or Form DS-2019.

Also, please note that this online form is not for exchange students. Students coming to Norwich pursuant to a formal exchange agreement between Norwich and your home institution should contact the International Center.

Please do not hesitate to contact the International Center if you have any questions. You may email us at international@norwich.edu and your email will be routed to the appropriate staff member who will respond to you within 48 hours.

We look forward to seeing you on campus soon!

PERSONAL INFORMATION

Family Name (Last Name)

Given Name (First Name)

Middle Name

Email

Phone Number

Date of Birth

Gender

Male

Female

City of Birth

Country of Birth

Country of Citizenship

Country of Legal Permanent Residence

Position/Occupation in Home Country (e.g., student)

Major/Field of Study (e.g.,
Biology)

Permanent Address in Home Country

Address to which you want your Form I-20 or Form DS-2019 mailed (must be street address, not PO Box)

Current Mailing Address

If you are currently **INSIDE THE UNITED STATES**, what is your current visa status?

B-1 B-2 F-1 F-2 H-1B H-4 J-1
J-2
Other

Please provide any additional details regarding your current status that would help us understand your current immigration needs:

Please note that if you are currently inside the US in another visa status, you may have to complete a change of status application with the US Citizenship & Immigration Services before you will be allowed to enroll at Norwich.

If you are currently inside the US in F-1 status at another educational institution, you will need to complete additional steps with our office and with the International Student Office where you are currently enrolled in order to complete a "transfer" in SEVIS of your immigration status from your current institution to Norwich. Once you submit this form, someone from the International Center at Norwich will follow-up with you regarding next steps.

SOURCE AND AMOUNT OF FINANCIAL SUPPORT

You must demonstrate that you have financial resources to cover the cost of attendance at Norwich. You can find more details about this cost by visiting this Norwich Website: [cost of attendance](#) (tuition and fees).

If you are eligible and have applied for Norwich Support (Grants, Scholarships, etc.) have you received any merit notification?

Yes

No

SOURCE: **Personal Funds** (please include amount below in US dollars)

AMOUNT (in US dollars)

SOURCE(S): **Other** (please list the name of the source(s) below)

AMOUNT (in US dollars)

ACCOMPANYING DEPENDENT INFORMATION

If a spouse or dependent child(ren) will accompany you to the US, please contact the International Center. We will need additional information regarding each dependent. Additional financial support may be also required.

FURTHER SUPPORTING DOCUMENTATION REQUIRED

In addition to completing this document, you are required to submit the following to international@norwich.edu. Please note - we accept only .pdf scanned copies (and not .jpg).

Scanned copy of the identification page of your passport

If you are currently INSIDE THE UNITED STATES, please scan and attach copies of your current immigration documents (e.g., Form I-20, Form DS-2019, Form I-797, etc.).

Scanned copies of documentation verifying the source and amount of funding.

We look forward to seeing you at Norwich University soon!