

**Job Description Questionnaire  
Del Mar College**

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**A. Identification / General Information**

<b>Employee Name:</b>	
If more than one Employee participated in completing this questionnaire, put "Multiple Employees" and attach a list of all participants to this form.	
<b>Current Job Title:</b>	
<b>Department Name:</b>	
<b>Immediate Supervisor's Name:</b>	
<b>Immediate Supervisor's Title:</b>	

**Length of Service with Organization:**    \_\_\_ Years \_\_\_ Months

*Please click here if completing questionnaire for "Multiple Employees"*

**Length of Service in Current Position:**    \_\_\_ Years \_\_\_ Months

**Describe your normal work schedule**


**B. Brief Description of the Job**

<b>The purpose of this position is to:</b>
<b>This is accomplished by:</b>
<b>Other duties include:</b>