



sunborn
LONDON

Hotel Reservation Request Form

We would like to thank you for choosing the **Sunborn London Yacht Hotel**.
Please find below all relevant information regarding your reservation in our hotel:

Group name: ISCT 2017 Annual Meeting London at ExCeL London
Group code: ISCT300417

Guest information:

Your Name: _____
Address: _____
City: _____
Country: _____
Phone/fax number: _____
E-mail: _____

Accommodation		
Please make the following room reservations:		
Arrival Date:		
Departure Date:		
Room Type	GBP/night	
Yacht Classic King (single occupancy)	170.00 £	<input type="text"/>
Yacht Classic King (double occupancy)	180.00 £	<input type="text"/>
The rates are per room/day and include:		
- VAT 20 %		
- Full English buffet breakfast		
- Free wireless high speed internet in each room		
We strongly recommend you to make your reservation until 19.03.2017 to guarantee the “ISCT” special rate and space availability.		



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Credit card details			
All reservations must be guaranteed by valid credit card			
Card name	_____	Card holder	_____
Card number	_____	Expiry date	_____
CVC (3-digit)	_____		
Signature:	_____		

Please return this form by e-mail or fax directly to the hotel.

Tel: +44 (0) 203 714 8111

Fax: +44 (0) 203 714 8117

E-mail: reservations@sunbornlondon.com

<http://www.sunbornhotels.com/london/>

GUARANTEE & CANCELLATION POLICY: Your reservation will be held until 18.00 hours (local hotel time) on the day of arrival. Should you wish to guarantee your reservation for late arrival after 18:00, please mention the arrival time in writing. Reservations may be cancelled until 14.00 hours (local hotel time) 7 days prior of arrival date free of charge.

NO SHOW/LATE CANCELLATION: For reservations, in the occurrence of non-arrival or a late cancellation, after free cancellation period, the equivalent cost of full stay will be charged to your credit card.

RESERVATION AMENDMENTS: Any changes to your arrival, departure date and your room type of your reservation are subject to availability and must be communicated in writing.

CHECK IN / CHECK OUT: The hotels check in time is 15:00 hours.

The hotels check out time is 12:00 hours.



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CHILDREN POLICY: from 0 to 12 years old children will stay free of charge in their parent's room, basis bed and breakfast.

From 12 years old children will stay on the full additional charge basis bed and breakfast.

Family rooms subject to availability and confirmation by the hotel.

Additional bed supplement: £50.00 per night

Additional English breakfast supplement: £10.00 per person

PUBLIC TRANSPORTATION:

Taxi: Taxis are available 24/7 at the London City Airport through minicabit.com. Contact them at +44 (0) 871 2462677. The approximate cost one way is £10.

Limo: London Limo Service offers service from the London City Airport for a approx. cost of £30 one way to Sunborn London. Contact them at +44 (0) 207 2747149.

Tube: The DLR line operates from 5:00 a.m. to Midnight and costs £4.50. Exit at Royal Victoria station. Alternatively use Underground – Jubilee line, exit at Canning Town station, then either taxi or walking distance.

Bus: Bus line 473 operates 24/7 and costs£ 2.40.

PARKING: There are a number of parking facilities within walking distance to Sunborn London such as the Royal Victoria dock and ExCel car park. Both multi-story car parks operate a pay and display service and do not need to be pre-booked.

We look forward to welcoming you to the **Sunborn London Yacht Hotel.**

Should you have any special preferences that will make your stay more enjoyable, please do not hesitate to contact us directly.

With best regards,

Sunborn London Reservations