

# Health and safety clearance form

1. Device (Model): .....

2. Serial no.: .....

3. Reason for return / malfunction: .....

4. Has the device been used in a copper process step (e.g., semiconductor production): ☐ yes ☐ no

5. Substances (gases, liquids, solids, biological material, e. g. bacteria, viruses) in contact with the device / which have been pumped:

6. Risk level of the used biological material: ☐ none ☐ 1 ☐ 2\* ☐ 3\*\* ☐ 4\*\*

\* Contact the VACUUBRAND service absolutely before dispatching the device.

\*\* Devices which have been in contact with biological substances of risk level 3 or 4 cannot be checked, maintained or repaired. Also decontaminated devices must not returned to VACUUBRAND due to a residual risk.

7. Radioactive contamination: ☐ yes ☐ no

8. Prior to return to the factory the device has been decontaminated: ☐ yes ☐ no

Description of the decontamination method and the test / verification procedure:

9. All parts of the device are free of hazardous, harmful substances: ☐ yes ☐ no

10. Protective measures required for service staff:

11. If the paint is damaged, we wish a repaint or a replacement of parts for reason of appearance (repaint and replacement at customer's expense): ☐ yes ☐ no

## 12. Legally binding declaration

We assure for the returned device that all substances, which have been in contact with the device are listed in section 5 and that the information is complete and that we have not withheld any information. We declare that all measures - where applicable - have been taken listed in section "Repair - Maintenance - Return - Calibration". By our signature below, we acknowledge that we accept liability for any damage caused by providing incomplete or incorrect information and that we shall indemnify VACUUBRAND from any claims as regards damages from third parties. We are aware that as expressed in § 823 BGB (Public Law Code of Germany) we are directly liable for injuries or damages suffered by third parties, particularly VACUUBRAND employees occupied with handling/repairing the product. Shipping of the device must take place according to regulations.

Name: ..... Signature: .....

Job title: ..... Company's seal:

Date: .....

Release for repair grant by VACUUBRAND (date / signature): .....  
Protective measures: ☐ Protective gloves, safety goggles ☐ Hood ☐ External cleaning

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## Repair - Maintenance - Return - Calibration

### IMPORTANT

Every employer (user) is held responsible for the health and safety of his employees. This also applies to service personnel performing repair, maintenance, return or calibration.

The **health and safety clearance form** informs the contractor about any possible contamination of the device and forms the basis for the risk assessment.

**In case of devices which have been in contact with biological substances of risk level 2 contact the VACUUBRAND service absolutely before dispatching the device. These devices have to be completely disassembled and decontaminated by the user prior to shipment. Do not return devices which have been in contact biological substances of risk level 3 or 4.** These devices cannot be checked, maintained or repaired. Also decontaminated devices must not returned to VACUUBRAND due to a residual risk.

The same conditions apply to on-site work.

**No repair, maintenance, return or calibration is possible unless the correctly completed health and safety clearance form is returned. Devices sent are rejected if applicable.** Send a completed copy of the **health and safety clearance form** to us in advance. The declaration must arrive before the equipment. Enclose a second completed copy with the product.

Remove all components from the device that are no original VACUUBRAND components. VACUUBRAND will not be responsible for lost or damaged components that are no original components.

**Drain the device completely of fluids and residues. Decontaminate the device.**

Close all openings airtight especially if using substances hazardous to health.

To expedite repair and to reduce costs, please enclose a detailed description of the problem and the product's operating conditions with every product returned.

If you do not wish a repair on the basis of our **quotation**, the device may be returned to you disassembled and at your expense.

In many cases, the components must be cleaned in the factory prior to repair.

For cleaning we use an environmentally friendly water based process. Unfortunately the combined attack of elevated temperature, cleaning agent, ultrasonic treatment and mechanical stress (from pressurised water) may result in damage to the paint. Please mark in the health and safety clearance form if you wish a repaint at your expense just in case such a damage should occur. We will also replace parts for cosmetic reasons at your request and at your expense.

#### **Before returning the device**

Pack the device properly, if necessary, please order original packaging materials at your costs.

Mark the package completely

**Enclose the completed health and safety clearance form.**

Notify the carrier of any possible contamination if required.

#### **Scrapping and waste disposal**

Dispose of the equipment and any components removed from it safely in accordance with all local and national safety and environmental requirements. Particular care must be taken with components and waste oil which have been contaminated with dangerous substances from your processes. Do not incinerate fluoroelastomer seals and O-rings. You may authorize us to dispose of the equipment **at your expense**. Otherwise we return the device at your expense.