



Print Name: \_\_\_\_\_  
Last First M.I.

Department: \_\_\_\_\_ Phone: ( )

Please check one: ☐ Adjunct Faculty ☐ Contract Faculty

**Please review this form for completion of all required information prior to returning to Human Resources. Credit is only given for Full-Time vocational and/or teaching work experience (use additional forms if necessary). Resumes/attachments or applications will not be accepted.**

Note: Submission of false information constitutes fraud and is grounds for disciplinary action.

**TO BE COMPLETED BY FACULTY MEMBER**

Full-Time Related Work Experience (industrial, technical and professional experience)

☐ Full-Time (40 hours/week) from the dates: \_\_\_\_\_ to \_\_\_\_\_ Total Years and months: \_\_\_\_\_  
month/year month/year

Title: \_\_\_\_\_ Employer: \_\_\_\_\_

Please describe how this work experience is related to your teaching assignment.

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Full-Time Teaching Experience (High School grades 9, 10, 11, 12 or higher only)

Do not include SRJC teaching experience

☐ Full-Time (40 hours/week) from the dates: \_\_\_\_\_ to \_\_\_\_\_ Total Years and months: \_\_\_\_\_  
month/year month/year

Title: \_\_\_\_\_ School Name: \_\_\_\_\_

Please describe your teaching duties.

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I certify that the information above is correct: \_\_\_\_\_ Date: \_\_\_\_\_

***Human Resources Use Only***

Years of Full-Time Related work experience x ½ applied: \_\_\_\_\_ Years of Full-Time Teaching applied \_\_\_\_\_

Date Applied: \_\_\_\_\_ Initials: \_\_\_\_\_