

# Event Inquiry

Please complete this form and email to [rentals@nbs-enb.ca](mailto:rentals@nbs-enb.ca):

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Company Name: \_\_\_\_\_

## EVENT PLANNING INFORMATION

Date of Event: \_\_\_\_\_ Set Up Time: \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Guest Arrival Time: \_\_\_\_\_

Event Duration: \_\_\_\_\_ Do you plan to serve alcohol? \_\_\_\_\_

## Venue Selection:

Currie Hall     Mona Campbell Square     Betty Oliphant Theatre     Studio     Other

## THEME

### Private:

- Bar Mitzvah
- Bat Mitzvah
- Wedding Reception
- Wedding Ceremony
- Wedding Ceremony & Reception
- Private Party (Other)

### Corporate:

- Performance
- Meeting
- Product Launch
- Media Event
- Fundraiser
- Staff Holiday Party
- Conference

## HOW DID YOU HEAR ABOUT US?

NBS Website \_\_\_\_\_ Online, which site: \_\_\_\_\_

Attended an Event at NBS \_\_\_\_\_ Word of Mouth \_\_\_\_\_

Newspaper \_\_\_\_\_ Other \_\_\_\_\_