



Concerto Inn Lamma | Hotel in Tune with Nature | T: 2982 1668 | www.concertoinn.com.hk

Event and Banquet Enquiry Form

Please return the form to us at 29820022 or email to booking@concertoinn.com.hk
We assure you prompt and quality service to your request.

General information

** denotes compulsory fields* *Please tick the appropriate box*

***Name of Contact Person** Mr/ Mrs/ Ms

Address _____

***Contact No.** _____ **Mobile** _____

***Email** _____

***Estimated Date of Event** (Day/Month/Year) _____

***Estimated Time of Event** Day Time Night Time

***Estimated Duration of Event** _____

Venue preference

The Palm Tree Café (Marquee Area) Multi-purpose Function room

The Palm Tree Café (VIP area) Full Sea View Roof Top Garden

The Palm Tree Pigeon & Seafood Café

***Estimated Budget** HK\$ _____ per head

***No. of guests** _____

***Room Rental** Yes No

If Yes Day(s) of Rental: _____ No. of room(s): _____

***Luggages Delivery needed** Yes : _____ No

(Please tick the regions of the guests)

For Corporate event use only

Africa Europe

Asia North America

Australia South America

Event information

Type of Event *(please choose one only)*

Wedding

Birthday *(Please specific age of the birthday person: _____ years old)*

Seasonal/ Theme *(Please specific the theme: _____)*

Anniversary *(Please specific the year of anniversary: _____ year)*

Engagement

Corporate Meeting

Corporate Training

Retreat *(Team building exercise)*

Theme of Event Color: _____ Style: _____ (i.e. fancy, romantic, mystery)

Foods

Type BBQ Style Chinese

Buffet Western

Set Meal South East Asia

Semi Buffet Asian

Seafood

Beverage

Soft drinks

Spirits & Cocktails

Wine (Red/ White)

Others: _____

Special Meal Request *(i.e. vegetarian)* _____

Background Music Jazz **Cake** Wedding Cake **Flower** Yes

Classical Birthday Cake **needed** No

Others: _____ Others: _____

Special Facilities & Activities

Event Facilities

Event Use

Centre pieces Candle light

Table flowers Wedding cake for photo shooting

Stage Wedding flowers

Wedding stage Balloons

Reception Table Mic and Mic stand

Wedding Registration Table Popcorn machine

Wedding Arch MC

Meeting Use

Projectors

AV equipment

Stationeries

DVD player and screen

Outdoor activities booking

Wine tasting Painting

Canoeing Glass painting

Glass making Card making

Art jamming Herballand visit

Cookies making

Cooking class

Soap making

Handkerchief making

Other Requests _____