



Transcript Request

Registrar's Office
 1000 Massachusetts Avenue
 Cambridge, MA 02138
 Phone: 617.873.0101
 Fax: 617.349.3560
 registrar@cambridgecollege.edu

Processing time is 7-10 business days.

Student ID# _____

Your Cambridge College Location

- Cambridge Puerto Rico
 Lawrence Southern California
 Springfield Other _____

Student Information PLEASE PRINT CLEARLY and COMPLETE ALL INFORMATION

Last name _____ First name _____ Middle name _____

Dates of Enrollment from _____ to _____ Former name _____

Graduated? No Yes Year: _____ Phone home cell (_____)

Work Phone / ext. (_____)

Transcripts cannot be processed if student has an admissions or business HOLD.

Signature on _____ Date _____

Transcript Retrieval Information If you have more than one degree from Cambridge College, **please indicate which transcripts you would like.** Each degree requires a separate transcript. **Type of degree / transcript:**

- Bachelor's degree Master of Business Administration Certificate Doctor of Education
 Master of Education Master of Management Non-matriculated student Certificate of Advanced Graduate Studies

Transcripts cannot be emailed or faxed.

\$5.00 for each OFFICIAL transcript	\$2.00 for each UNOFFICIAL transcript
number of copies _____ to be forwarded to:	number of copies _____ to be forwarded to:
Name _____	Name _____
Street _____	Street _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
number of copies _____ to be forwarded to:	number of copies _____ to be forwarded to:
Name _____	Name _____
Street _____	Street _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____

Payment Full payment must accompany this request form

VISA MASTERCARD credit card # _____ Exp. date _____
 Cash Check/Money Order enclosed - payable to Cambridge College

Business Clearance	Balance Due \$	Refund Due \$
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