

PAYG income tax instalment

Complete one of the two options below (place X in ONE option box only)

☐ **Option 1: Pay a PAYG instalment amount quarterly**

T7 \$

Write the T7 amount at 5A in the Summary section
OR if varying this amount, complete T8, T9, T4

Estimated tax for the year T8 \$

Varied amount payable for the quarter T9 \$

Write the T9 amount at 5A in the Summary section

Reason code for variation T4

OR

☐ **Option 2: Calculate PAYG instalment using income times rate**

PAYG instalment income T1 \$

T2 %

OR

New varied rate T3 %

T1 x T2 (or x T3) T11 \$

Write the T11 amount at 5A in the Summary section

Reason code for variation T4

Fringe benefits tax (FBT) instalment

F1 \$

Write the F1 amount at 6A in the Summary section
OR if varying this amount, complete F2, F3, F4

Estimated FBT for the year F2 \$

Varied amount payable for the quarter F3 \$

Write the F3 amount at 6A in the Summary section

Reason code for variation F4

Declaration: I declare that the information given on this form is true and correct, and that I am authorised to make this declaration. The tax invoice requirements have been met.

SignatureDate / /

Taxation laws authorise the ATO to collect information including personal information about individuals who may complete this form. For information about privacy and personal information go to [ato.gov.au/privacy](#). Activity statement instructions are available from [ato.gov.au](#) or can be ordered by phoning 13 28 66.

Summary

If you are using GST Option 3 leave 1B, 1C, 1D, 1E, 1F blank

Amounts you owe the ATO

GST on sales or GST instalment 1A \$

Wine equalisation tax 1C \$

Luxury car tax 1E \$

PAYG tax withheld 4 \$

PAYG income tax instalment 5A \$

FBT instalment 6A \$

Fuel tax credit over claim (Do not claim in litres) 7C \$

1A + 1C + 1E + 4 + 5A + 6A + 7C 8A \$

Amounts the ATO owes you

GST on purchases 1B \$

Wine equalisation tax refundable 1D \$

Luxury car tax refundable 1F \$

Credit from PAYG income tax instalment variation 5B \$

Credit from FBT instalment variation 6B \$

Fuel tax credit (Do not claim in litres) 7D \$

1B + 1D + 1F + 5B + 6B + 7D 8B \$

Payment or refund?
Is 8A more than 8B?

☐ Yes, then write the result of 8A minus 8B at 9. **This amount is payable to the ATO.**

☐ No, then write the result of 8B minus 8A at 9. **This amount is refundable to you** (or offset against any other tax debt you have).

Your payment or refund amount

9 \$

If we do not have your current financial institution account details your refund may be delayed.

Return this completed form to

HRS

MINS

Estimate the time taken to complete this form. Include the time taken to collate any information.